

### Criteria 7.1.3: (A)

(a) **Solid waste management.**

The college has implemented a solid waste management system which involves segregation of wet, dry, biomedical, paper and green waste, setting up of dustbins of different colours.

(b) **Biomedical waste management**

Due to the nature of the courses taught, no biomedical waste material is produced in the institute.

(c) **E-waste management**

In order to manage the E-waste the institute has a scheme through which electronic and computer accessories which are declared “obsolete” are exchanged with new equipment under buy back scheme and also old computers are donated to a school in Shamli. Also, the Institute outsources the maintenance and repairing of IT infrastructure such as Computers, Printers, LAN facilities, Modems, Routers, Internet facilities including Wi-Fi and Broadband. It is monitored by Convener, Lab Maintenance Committee.

(d) **Hazardous chemicals and radioactive waste management.**

Due to the nature of the courses taught, no hazardous waste material is produced in the institute.

*Dr. Rachita Rana*

Prof. (Dr.) Rachita Rana  
Director  
Maharaja Surajmal Institute  
C-4, Janakpuri, New Delhi-58

## Different Colour Dustbins for Solid Waste Management



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(7.1.3) E-waste management donations of old 7.1.3  
Computers.

# THE SAI BAL BHAWAN SOCIETY (REGD.)

Ref No. ....

Date 8.8.2020

General Secretary  
Surajmal Memorial Education Society  
C-4 Janakpuri, New Delhi-58

**Sub : Request to donate available unused computers in your organization.**

Respected Sir,

I am writing this letter on behalf of THE SAI BAL BHAWAN SOCIETY, The society aims for imparting education to the underprivileged children. We started SAI NATIONAL PUBLIC SCHOOL in Saboli, Delhi under this society. We have taken the responsibility of providing quality education to these children. I am reaching out to you today as I believe that both the organizations have the same motives of serving the society. Therefore I request you to donate available unused computers at your organization to our society. The computers will further help us to bring about a remarkable change in their studies. Looking forward to your support in this noble mission of helping our young minds for a bright future.

Thanking you for considering our letter and for giving your valuable support.

Sincerely,  
Manoj Lakra *Manoj Lakra* 8, unused computer  
General Secretary *are approved.*  
*8/8/2020*

*8.8.2020*

*Director M.S.*  
*Rachita Rana*  
*10/8/20*

*Society registration No. 1116/2018*

School at : M-1, Main 30 Ft. Road Radha Vihar, Saboli, Delhi -110093

Regd Office : 95/1-B, Ground Floor, Circular Road, Shahdara, Delhi-110032

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# MAHARAJA SURAJMAL INSTITUTE

Recognised by UGC u/s 2 (f), NAAC 'A' Grade Accredited  
(Affiliated to Guru Gobind Singh Indraprastha University)

C-4, Janak Puri, New Delhi- 110058. Phones : 25552667, 25528117  
Fax : 91-11-25528116 E-mail : principalmsi@yahoo.co.in  
Website : msi-ggsip.org

Ref No. ....

Date : 10/8/2020

Sh. Manoj Lakra  
Gen. Secretary,  
The Sai Bal Bhawan Society (Regd.)  
M-1, Main 30ft Road, Radha Vihar,  
Saboli, Delhi 110093

Subject: Your request for unused Computers to your organization as Donation

Sir,

This is with reference to your letter dated 08-08-2020 requesting for unused computers as donation for your organization. We are pleased to accept your request and accordingly donate Eight old Computers with UPS for your organization. Kindly acknowledge the receipt of the items donated by Maharaja Surajmal Institute.

Thanking You,

Regards.  
*Rachita Rana*

Prof. (Dr.) Rachita Rana

Director

For The Sai Bal Bhawan Society (Regd.)

Received 8 unused Computers with UPS:

	<u>TFT</u>	<u>UPS</u>
30A/CPU/21/01	21/03	21/01
21/21	21/28	21/30
21/05	22/17	21/15
21/10	21/01	21/28
22/12	21/18	23/25
22/02	21/04	21/08
21/26	21/29	21/24
22/01	21/16	21/22

*Manoj Lakra*  
Name: Manoj Lakra  
Mobile: 9810437985