

**CAREER GUIDANCE LECTURE****JUNE 25,2022**

On 25<sup>th</sup> June,2022, Our seniors Jayesh, Raghav and Nagendra (Batch 2017-20 (M)) visited our college who are placed in Gojek, DGEF and Unthinkable Solutions respectively. We would like to thanks to Dr. Neetu Anand Ma'am and Ms. Vinita Tomar Ma'am who arranged this quick session for us to get to know about our seniors and how they all achieve this. The session started with their introduction followed by a Q/A. All of us (first year BCA) put up our questions in front of them and they answered all of them satisfactorily. They guided us on how we should plan for our upcoming years and get ourselves ready for the upcoming opportunities. We got to know about the corporate insights and company's needs from an employee. They advised us to get as many internships as possible or at least make some good projects so that we can add these to our resume making it more preferable by the companies. They also advised on what should we be doing if we are planning to pursue Masters, also stressed on making our priorities clear. It was a wholesome session and it helped all of us to get a clear picture of what we are doing and what we want to do. A huge thanks to our college seniors and our teachers who gave us this amazing experience.



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## How to crack Interviews and having right Attitude

June 22, 2022

Maharaja Surajmal Institute of Guru Gobind Singh Indraprastha University at Janakpuri, New Delhi organized a workshop on “How to crack Interviews and with right Attitude” for first year students of BBA and B.com on 22<sup>th</sup> June 2022. The session began at 11 am with introducing an esteemed speaker Ms Anjali Gupta (Alumni, MSI) presently working as AVP, HSBC, Bengaluru

Anjali started off by introducing herself, her journey after college and the firm she is working with. She started talking about the topics how to crack interviews and how to have the right attitude for it. The session moved on with her taking up the topic on how to have the correct and perfect attitude for interviews. She talked about the basic protocols one needs to follow when preparing for an interview. Anjali emphasized on points like what is the proper dress code for an interview, not being rude or immensely nice to the panel, and most importantly to be in proper posture. Further explaining the topic, she said you have to be an active listener and try to emphasize on the positive no matter how the interview is going and to have smile on face. Moving on she took over the topic of how to assess yourself and how one could be better. The best way she said to assess yourself and see where you stand is to give interview or have a question-and-answer round with yourself while facing a mirror. She further explained, the key things to keep in mind while taking an interview for an internship and which firm should one choose to start his/her internship experience. The speaker emphasized points like how internships help in building resume as well as having the expectation of what the corporate world has to offer.

An interactive session with the alumni

**HOW GOOD AM I ? HOW CAN I BE BETTER?**  
*An insight to cracking interviews and having right attitude*

**Anjali Gupta**  
 AVP, HSBC  
 MSI Batch (2007-2010)

**EVENT COORDINATORS**  
 -DR. SHAILZA DUTT (ALUMNI HEAD)  
 -DR. ASHA CHAUDHARY (PRE-PLACEMENT INCHARGE)

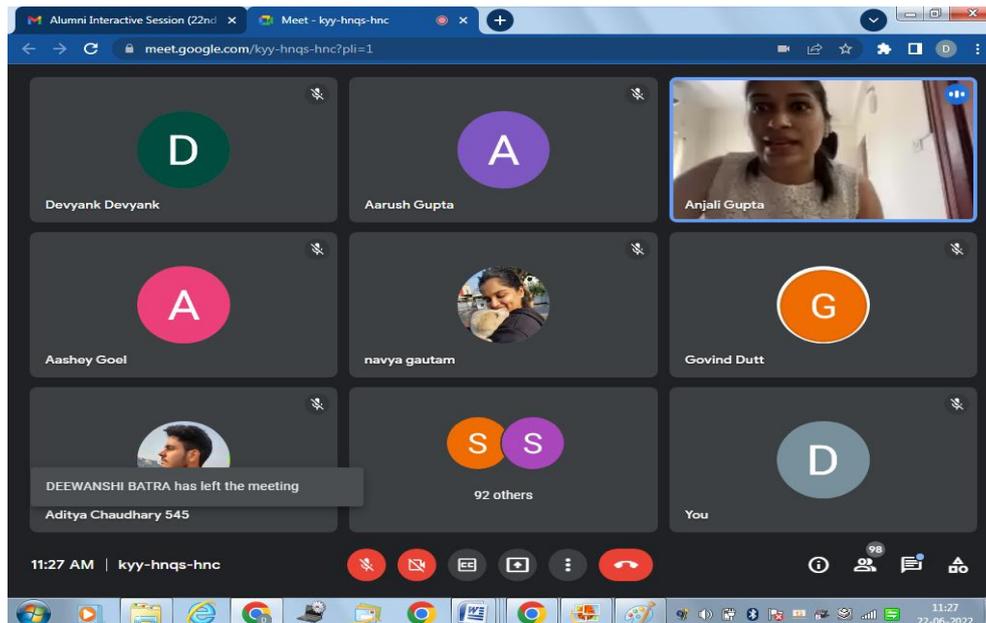
**HOD MORNING SHIFT**  
 -DR. SUPRIYA CHAUDHARY

22<sup>ND</sup> JUNE (11-12PM)

JOIN THE WEBINAR

The next topic taken up by the speaker how to answer the questions like “tell me about yourself”. She explained it is done for the panel to know about your work history but most importantly the confidence level and to check mindset about your experience. She explained it further using a few of her personal anecdotes from his corporate life. Next, the Do’s and Don’ts of internships were discussed followed by the process one should follow to avoid the don’ts.

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She explained her first job story. In which, she talked about what one could expect from the corporate world. Her anecdote claimed that what she initially thought wasn't the first thing to the reality. It was hard to match with everyone was at different levels and was doing various things at ones because they had prior experience. She followed up this statement by saying there are plenty of opportunities now but back then there wasn't much exposure as well as opportunities. She introduced the ways one can overcome with anxiety of interviews, whether it's related to expectation and reality, an interview going wrong and performance to be best in an interview. She told the students to be confident, remain calm, be positive and to keep on revolving.

Lastly, the speaker discussed the topic of interviews in pandemic. She said however, using networking as a tool for growth was helpful but was also wasteful in a way as what you'd learn in an on-desk job would've provide you with knowledge and experience whereas working only 2-3 hours doesn't enhance your work culture or made you understand the real way of working. She told the students it was difficult to give interviews with every member of your family being around with lack of knowledge about interviews when you are fresher. She also advised focusing on developing a distinguished skill set and keep on learning. Speaker concluded by sharing a few of her personal stories and took up some questions from the audience and concluded the session.

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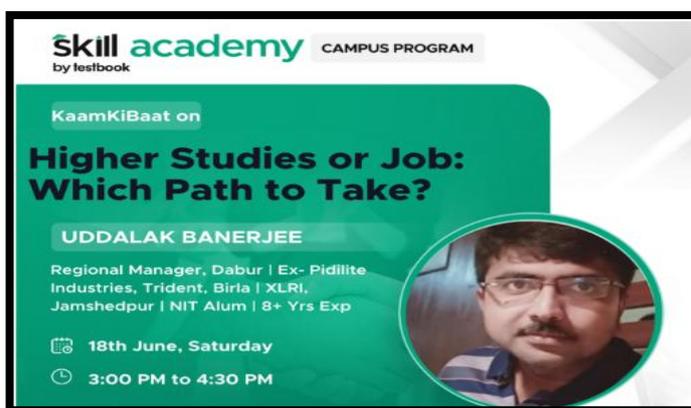
### Workshop on Higher Studies or Job (June 18, 2022)

The Skill Academy Campus Program by Testbook organized a KaamKiBaat Session on 18<sup>th</sup> June 2022. It was conducted by Mr. Uddalak Banerjee, Regional Manager, Dabur ; Ex-Pidilite Industries, Trident, Birla ; XLRI, Jamshedpur ; NIT Alum, | 8+ years of work experience. This session was about “Higher Studies or Job: Which Path to Take?”.

Session commenced with a welcome note and then speaker gave his introduction. Then, he began with his personal experience that how he used to think about which path to take, Higher studies or job. Then he asked the attendees which path you want take so; many students were confused about this decision. Then he talked about the graduation courses currently in India for Different Streams. He also said about the Professional courses such as CA (Chartered Accountancy), CS (Company Secretary), etc. Then, speaker tells us about the opportunities after graduation i.e., Higher studies, Job, Freelance, Business start-up. He then tells us about the Jobs and Higher studies one can do after their graduation. Then he said about the confusion between Higher studies or Job there are almost 75% students who are uncertain for the same.

Then, the speaker discussed the factors which affect this decision. So, in generally he said that financial condition of one’s family is the main reason for this decision.

The he tells us about the preparation required for higher studies or jobs (Private or public). After this, he answered all the doubts which had been put by the attendees in the chat box and the session ended. We hope that the attendees learned a lot from this Session. We look forward to more such sessions.



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### Seminar on Building a Resume (May 14, 2022)

Skill Academy by Testbook organized a Seminar on "HOW TO BUILD A RESUME". The pre-placement cell of Maharaja Surajmal Institute got the details circulated in all the class groups of BBA and B.com so that the students could join.

The session on 'How to build a resume' was conducted by Ms. Shilpa Laharwal, a Resume writer and career consultant at Career Faktor. The session started at 3pm with some conversation with the speaker. After 5 minutes the main session started where the speaker first explained about the key takeaways of the session. The first thing covered by her was the basics like the importance of a good resume, why one should write a resume, the different types of resumes etc. Speaker said that it shows a future employer what you have done in the past. It details your skills and training, work experience, and education, and, most importantly, the accomplishments you have made. It should also inform the employer of your career objective (the job you are seeking) and communicate in a concise manner the benefits you will bring to the job if hired. A resume is an advertisement. It advertises you, your unique skills and qualifications, and it stresses the benefits you have to offer.

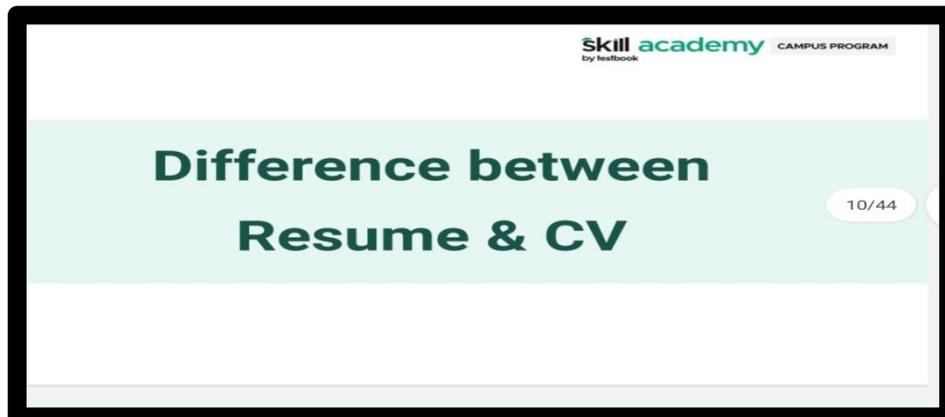
Speaker discussed what all to be included in the resume:

- Full name
- Your job title, or the name of the position you're applying for
- Contact information
- Resume summary or objective
- Work experience
- Education
- Relevant skills
- Languages and proficiency
- Relevant certifications and interests (if any)

Speaker also told the difference between a resume and Cv which was a major doubt among most of the attendees. The CV presents a full history of your academic credentials, so the length of the document is variable. In contrast, a resume presents a concise picture of your skills and qualifications

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for a specific position, so length tends to be shorter and dictated by years of experience (generally 1-2 pages).The speaker also told us the process through which a resume is screened.



Then the main part came where the speaker explained us the process of writing a resume in a professional manner. Speaker discussed about the main components, the do's and don'ts that we need to follow.

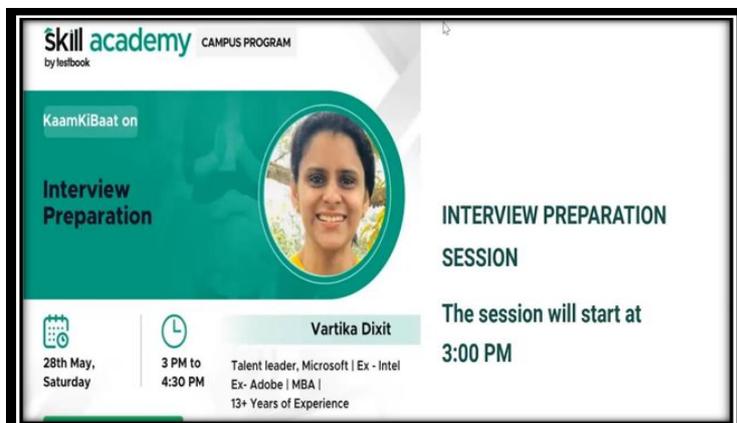
At the end the speaker also told us about various apps which can be used to create a good resume along with various examples for our future help.

The session was really helpful as we could get an idea about how to write a good resume which will help all of us in the future for reaching out for good job opportunities. The session ended after the speaker took some doubts.

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### Seminar on Interview Preparation (Mock Interview)(May 28, 2022)

There was a KaamKiBaat seminar organized by Testbook on 28 May 2022. The pre-placement cell of Maharaja Surajmal Institute got the details circulated in all the class groups of BBA and B.com so that the students could join.



The seminar started off with the speaker, Ms. Vartika Dixit being introduced. Ms. Vartika Dixit is a talent leader at Microsoft, with a work experience of 13+ years, and has worked in MNC's like Intel and Adobe. The session gave a fair idea of strategically preparing for an interview.

Firstly, the students were asked about their expectations from the session. Then as an exercise, mock interview as conducted and also students were made to introduce themselves and later, the speaker introduced herself as an example.

The next topic covered was interview etiquette. Further, the 5 most asked interview questions and their suitable answers were discussed.



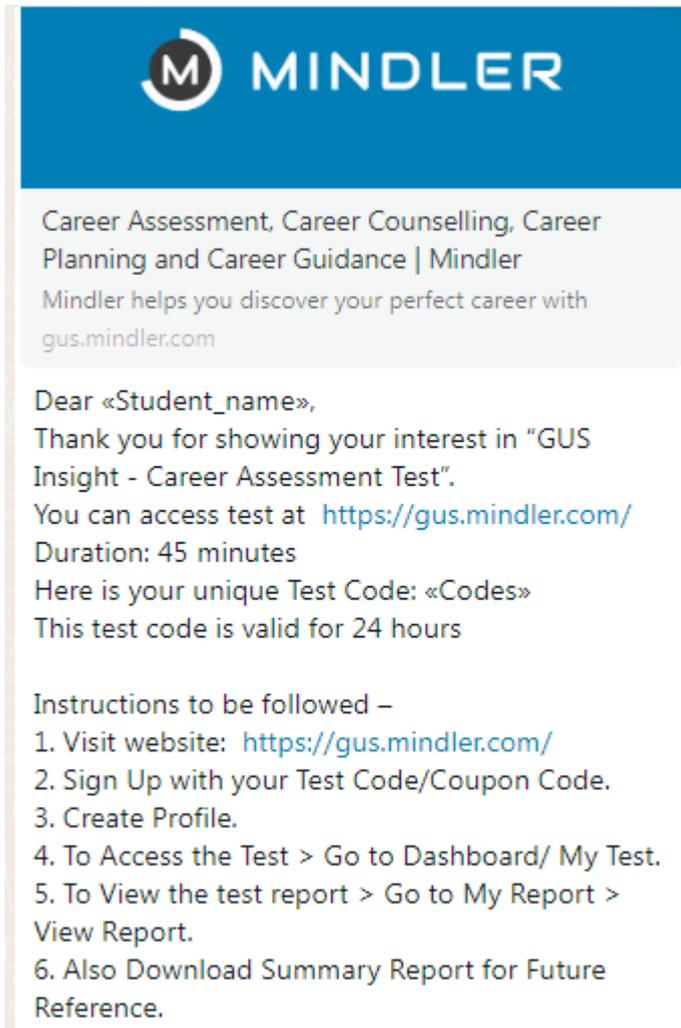
Then the most asked question, "how to handle interview stress" was answered. Moving forward, the do's and don't's for an interview were given out. Next, a few apps and websites for communication building and interview preparation were let known. The last topic discussed was questions to ask an interviewee.

The session was very interactive and the speaker kept taking doubts of the students throughout, and thus the session turned out to be immensely productive.

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### Live Career Assessment Test (June 18,2022)

Global services organised an online career assessment test ' Insight' on 18th June , 2022. It was based on aptitude, interest, personality, orientation style and emotional quotient. For taking the test first the students were needed to fill the registration form which was shared to them in their respective WhatsApp groups . The test was conducted through their website and the code was received to each student on their mail IDs.



The test window was open for 24 hours and the student needed to complete their test within this time frame. In the test the students were required to answer various questions from each category. These categories were general ones which each one could answer . And the answer for each question varied from person to person requiring them to ponder upon their interests and aptitude. The results were given in two forms first for each individual category and second the combined result for the whole test.The combined result had about top 5 career options for each candidate. Post test student download Analysis Report includes 30 pages detailed report, unique Individual Development Plan on various parameters and 1-page summary report.

The test was really helpful as it made the students know about their top 5 career options that they can opt for in the future through the basis of questioning their aptitude and emotional abilities through various tests.

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## Guest Lecture on “What to do after Graduation?”

April 21, 2022

The Pre-placement cell of Maharaja Surajmal Institute organized a Guest lecture on study abroad seminar on 21st April 2022. The session was conducted by SIEC Education. It was attended by 60 students.



The seminar included the reasons for overseas education, countries' comparison, career paths, course options, ways to prepare for going abroad, and what universities would have to offer.

The representatives from SIEC first talked about the reasons for studying abroad such as high employability, emphasis on practical training, and exposure to international cultures. The next thing they talk about is what to study, it dealt with choosing the available options for diploma and professional programs.

They then elucidated the options available to IT/CS students such as data science, computer science, business analytics, and artificial intelligence. They also compared some countries based on the tests required, intake of students, average salary package, etc. Then, they explained the foreign education pathway.



The session ended with one of the representatives discussing her experience of foreign education in the USA, followed by a QnA session and after that the session got over. It was insightful and it must have cleared the doubts of students planning to go abroad for higher studies.

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**Pre Placement Session- Group Discussion on How Covid- 19 is impacting Corporate sector  
Date- 19 Jan, 2022**

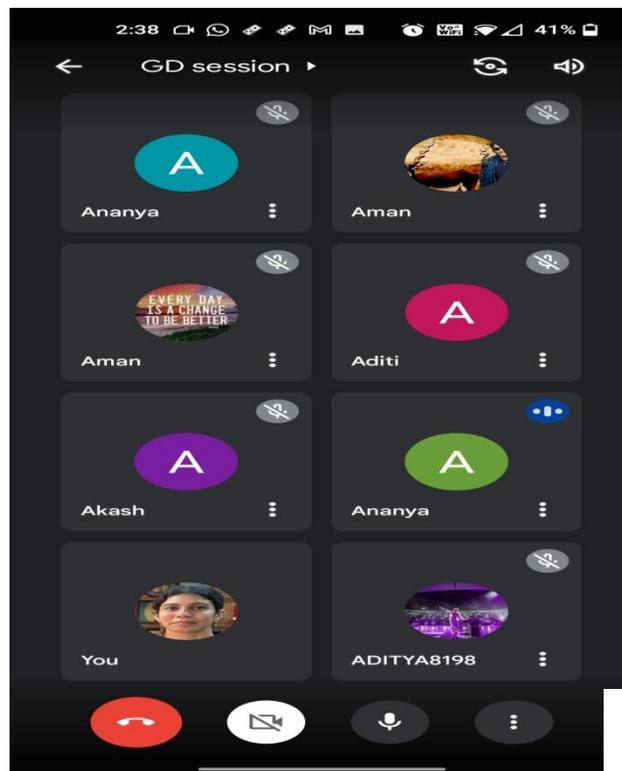
A preplacement session was conducted by Dr. Itti Hooda to students of BBA(G)- Section A. First, students had been informed about the Group Discussion rules. Students had been divided in a group of 6 members, where one was for positive aspects and other for negative aspects. Each student had been given sufficient time to speak out on the topic with their ideas. Each student spoke out and tried to make his/ her point valid and relevant. Some of the students also come up with facts. As the time proceeded, the session was becoming more vibrant and live with full of enthusiasm and energy. Both groups equally participated on their valid points. Corporate and IT difference was also discussed along with their needs. It was quite informative and energetic session. Students were excited in presenting their facts and points in conversation. Students asked for more same kind of Group discussion session for upcoming events. It was really informative and interesting session.

Pre-Placement Coordinator

Dr. Itti Hooda

Assistant Professor

(BBA Dept., MSI)



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## **Preplacement Activity- How To Prepare for the Job Interview**

**15 Feb , 2022**

There was an activity for the students of BBA (First Year) Sec-A was conducted on 15<sup>th</sup> Feb on topic "How to Prepare for the Job Interview. 8 students were present in the group.

Aim- The main aim to conduct this session to make them aware the corporate language talks and skills to keep them upgrade with technology and management skills.

First the students' ideas and methods have been identified, to pre assess their inputs. Based on the inputs, each student has been given the opportunity to speak about herself/ himself for 1 min.

The key topics were discussed for the job interview were—

1. Subject/ Role Profile Knowledge is must
2. Personality and behavioral manners
3. Good Listening Skills
4. Good speaker and Voice clarity
5. Stay cool and Calm
6. Avoid unnecessary and irrelevant things
7. How to Formulate Interviewer to own directions

It was quite an interesting session. All Students enjoyed and shared their thoughts and some experiences in online and offline exams also.

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## Alumni session

### REPORT

On 28<sup>th</sup> May, 2022 a Special lecture was organized for the students of BBA Evening Department on the topic “BUILDING FOUNDATION OF THE CORPORATE WORLD”. The lecture was delivered by Mr. Vaibhav Malhotra, was a student of MSI 2018 pass out. The lecture was attended by Ms. Nisha Tokas (Alumni Head, Evening shift), Dr. Alka Mittal, Dr. Anita Sharma (HOD of BBA department Evening shift), Vaibhav Malhotra (the speaker), Ayushi Tomar (host) and various students.

The lecture started with an introduction of the speaker and further the discussion started on the topic, the speaker- Mr. Vaibhav Malhotra indulged students by asking them various questions regarding studies and took the discussion forward. He told the students about building a right profile by using LinkedIn and the importance of learning EXCEL nowadays. It is very necessary for students these days to earn certificate courses. He even told the nature of companies these days and the scope of doing courses and their Specialisation. He gave a bonus line as “have a vision of learning to the extent as possible”. In the last he told his experience from being in MSI to getting a job and building this domain how he worked along with his studies and exams.

The lecture was concluded by solving various doubts and questions of the students regarding profile building and internships. It proved to be a fruitful session for all the students as they gained a bunch of knowledge.

Organised By:

Ms. Nisha Tokas

Alumni –Head ( Evening Shift)

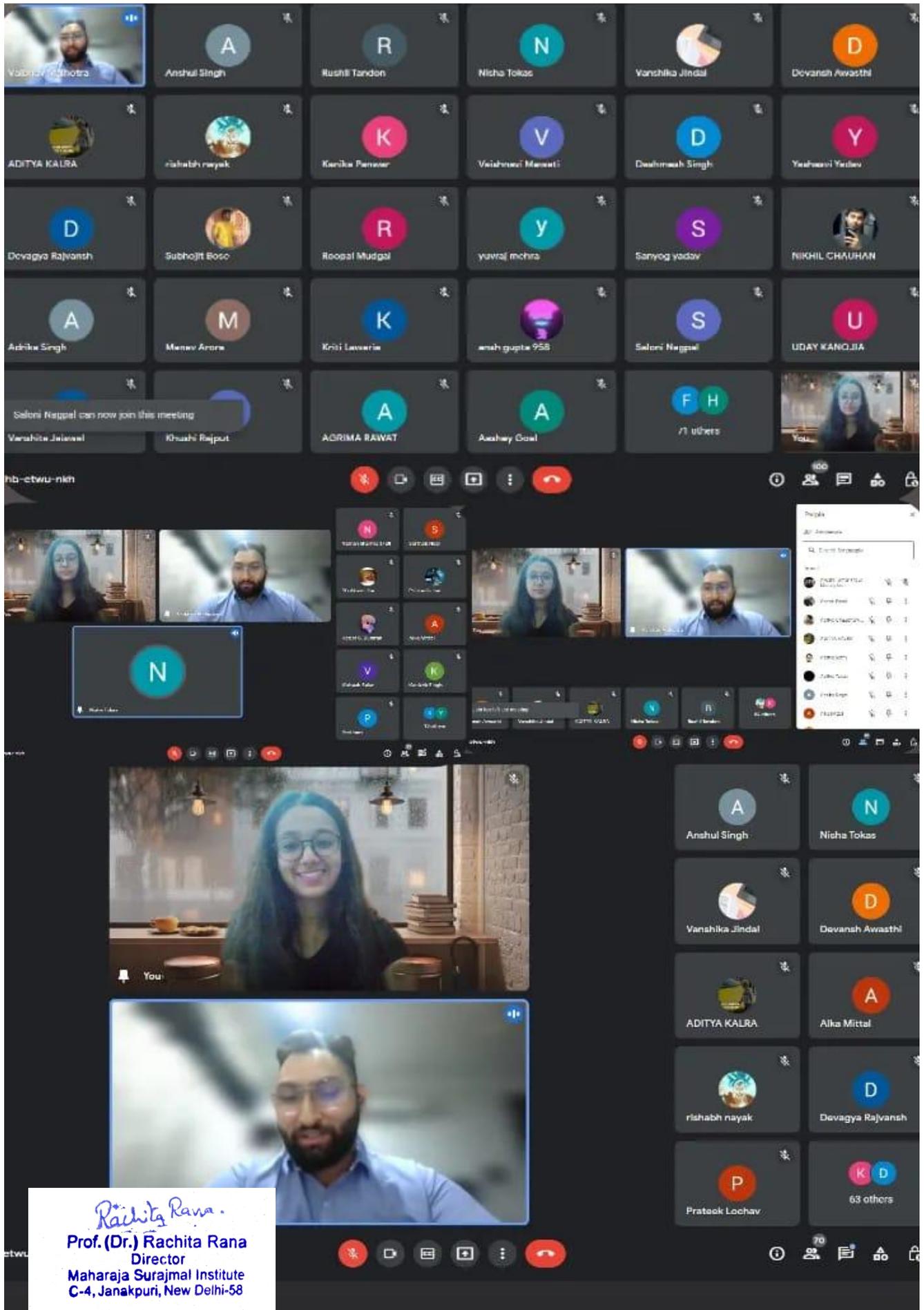
**Maharaja Surajmal Institute**  
 Department of Business Administration (E) Presents  
 Special Lecture on  
**“Building Foundation of the Corporate World”**  
 By:- Mr. Vaibhav Malhotra

Event Coordinators  
 - **Ms. NISHA TOKAS**  
 (ALUMNI HEAD, EVENING SHIFT)  
 - **Dr. ALKA MITTAL**  
 - **AYUSHI TOMAR**  
 (STUDENT COORDINATOR)

HOD EVENING SHIFT  
 - **Dr. ANITA SHARMA**

Date- 28<sup>th</sup> June 2022  
 Day- Tuesday  
 Timings- 11:00 to 12:00pm  
 Mode- Google Meet

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## Report on Guest Lecture by Mr. Akhil Prasad



On February 12, 2022, a guest lecture on personal and professional development was organised in Maharaja Surajmal Institute, by the Department of Computer Applications. The lecture was organised by the teachers of Computer Applications Department, Dr. Neetu Narwal, Dr. Kavita Pabreja and Dr. Neetu Anand. Mr. Akhil Prasad and Mr. Neeraj Aggarwal, honourable alumni of BCA, MSI, delivered this special lecture. They guided our freshers on how they went on this journey to be now working in Walmart Global Technology Services and Trainman, respectively. They explained the very hardships and challenges faced by them and what they did in order to overcome those. The students asked their queries regarding the same, which were precisely cleared by our guests. Our beloved teachers, Dr. Neetu Narwal, Ms. Rhythm Chaudhary and Mr. Ravinder Kajal, then shared their own experiences with our guests, how they pushed them during their college time and stood with them as a pillar in each and every obstacle they faced. The students were really satisfied with the lecture, and it proved to be fruitful in guiding them to reach greater heights in life.

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## 5. WEBINAR ON What After Graduation

Maharaja Surajmal Institute organized a webinar on the topic: What after graduation on 27th January 2022, Thursday. The Guest Speaker for the session was Mr. Anil Bhaduria, Senior Regional Head in T.J.M.E. Education. The webinar commenced at 01:30pm. It was attended by 140 students from different courses and semesters.

8

### Career Options in the Present Economic Scenario and post COVID era.. What after Graduation?

Presented by: Abhishek Uyas  
Sr. Regional Head  
T.J.M.E.



The webinar began with the speaker giving a brief about the Agenda of the webinar i.e different career and education options available after graduation. The he told about the economic scenario after the pandemic and how various sectors have taken a huge toll.

The speaker further toom up MBA as a path to upskill after graduation, wherein he took up the benefits that MBA graduates enjoy which includes global opportunities, entrepreneurial prospects, High salaries and a flexible career.He then gave insights on the packages that got offered in top rated B-schools like IIM Ahemdabad, IIFT Delhi and FMS Delhi.

Moving ahead, the speaker further discussed the various ways to pursue a MBA degree namely GMAT, CAT, XAT, SNAP etc. He gave an insight into the structure of CAT and the exam pattern of previous 2 years.He further discussed some sample questions of the CAT exam.

The speaker then gave a brief insight of the GMAT exam, discussing its exam pattern and prospects after appearing for the exam. He then explained the 4 sections that come under GMAT exam.

Lastly, he took some doubts from the audience like, eligibility criteria, ideal score, ideal preparation time etc. which were answered thoroughly. The webinar ended at 02:30pm.

## WHAT IS GMAT ?

- > GMAT is Graduate Management Admission Test.
- > Conducted by GMAC (Graduate Management Admission Council)
- > Score - 650
  - a) GMAT score is on 800. (Max)
  - b) Minimum score -- 200.
- > Scoring Pattern - The score happens on 10 point increment.
- > GMAT score is valid till 5 years.
- > You can send the GMAT score to 5 B - Schools / Universities free of cost.



## CAT Pattern 2020

- > Three Sections with Sectional Time Limits
- > VA-RC : 26 Qs-40 Min (1st Section)
- > DI & LR : 24 Qs-40 Min (2nd Section)
- > OA : 20 Qs-40 Min (3rd Section)
- > Can move back and forth within a section
- > On-screen Calculator available
- > Marking Scheme
- > MCQs (+3, -1) and Non MCQs (+3, 0)



Webinar link: <https://global.gotomeeting.com/join/415855669>

Attendance: 140

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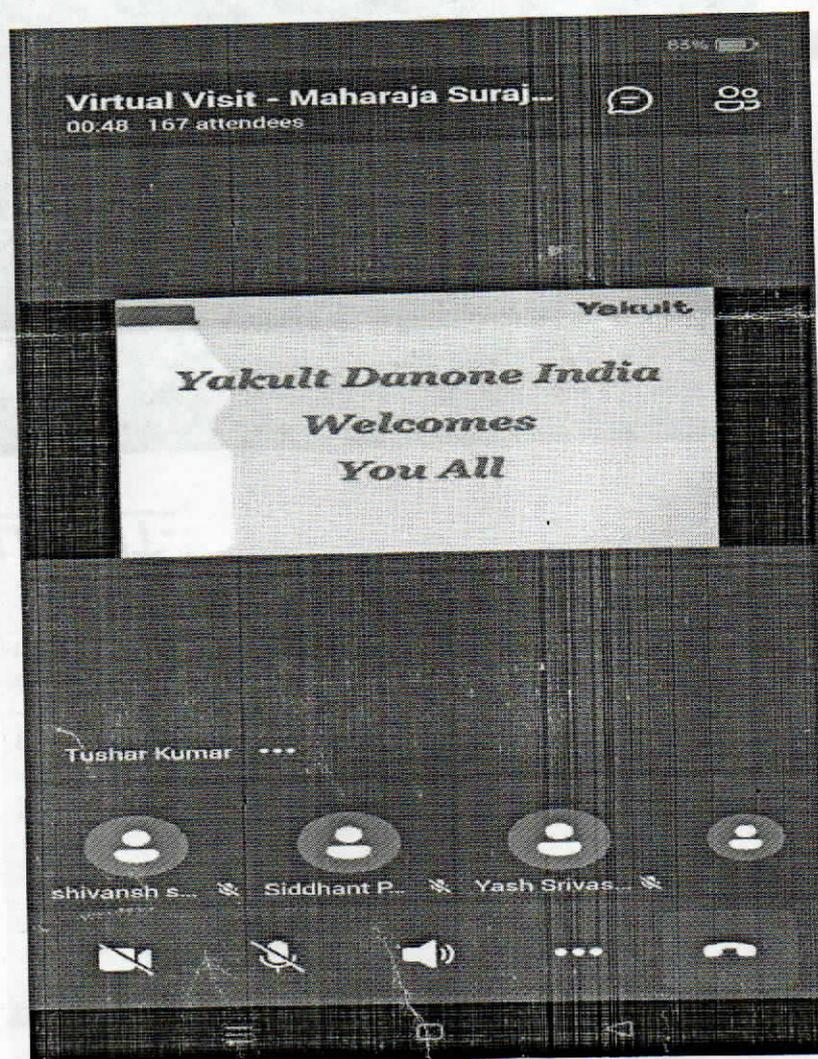
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1. Industrial visit to Yakult Danone India Pvt Ld, Sonipat

Dated: 11<sup>th</sup> Jan, 2022

The *Department of Commerce & Management* organized an industrial visit for the students of BBA & B.Com (H) First year on 11<sup>th</sup> January, 2022. The students were given the opportunity to be a part of 1.5 hours virtual visit of Yakult India plant situated in Rai, Sonipat. Total of 236 students participated in the visit. The session was headed by senior level official of the plant **Mr. Tushar - Executive, PR**. Firstly a lecture was delivered by him, introduction about the plant, its Establishment, Production capacity, Operations aspect of the plant.. He enlightened the students about benefits of drinking Pro Biotic drink Yakult, right method & quantity also.

Students were also introduced to the functioning of the plant with PPT slideshow & videography showing every aspect of operations, management. Then Q&A round started, students posed numerous relevant questions to the expert and their inquisition was quenched by a detailed insight of actual working of plant by him. Students were very much pleased after all their queries relating to the drink were addressed very patiently. The students were accompanied by Mr Yashkant Teotia, Assistant Professor, Department of Commerce.



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### Workshop on “PROFILE BUILDING AND CAREER AVENUES” April 20,2022

DEPARTMENT OF BUSINESS ADMINISTRATION organized a workshop on “**PROFILE BUILDING AND CAREER AVENUES**” for the 2<sup>nd</sup> and 3<sup>rd</sup> year students of BBA(E) course of the college under ‘Azadi Ka Amrit Mahotsav’.

An International Author, Motivational Speaker, Life Skills Trainer & Content Developer **PROF. SATISH ANAND** conducted the workshop on 20 April 2022 at 12 p.m. and discussed various techniques with students on how to improve their career profile. He also explained about various universities/colleges ideas along with their scope in various fields. During workshops students learnt essentials of profile building and career opportunities for targeting specific jobs in a competitive job world. He asked various questions regarding future career plans from the students present there. Everyone responded enthusiastically and enjoyed a lot during the workshop.

It was very nice interacting with PROF. Satish Anand and gaining knowledge from him.

FACULTY ORGANIZER : DR. ANITA SHARMA

STUDENT ORGANIZER : MR. NAMAN KALRA



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## Industrial Visit Report

March 25, 2022

Maharaja Surajmal Institute, Department of Computer Application organized Industrial Visit to 29th Convergence India Expo on 25 March 2022 at Pragati Maidan, New Delhi. Around 90 students of BCA II Year and III Year Students of both shifts participated in the visit.

The 29th Convergence India & 7th Smart Cities India expo by India Trade Promotion Organisation and Exhibitions India Group. The theme, 'Digital India - Connecting the Unconnected', is highly relevant to the times. In the 21st century world, technology has become an inseparable part of people's lives. Gathering the finest and prominent industry leaders, innovators, entrepreneurs, investors, and tech and infra fans from across the globe, the expo is one of the most crucial events in India, extending the Digital India and Make in India campaigns. Students interacted with new startups and gathered lot of Information about recent advancement in IT and concept of Smart Cities and Technologies.

The Industrial Trip was organised by Dr. Neetu Narwal, Associate Professor and Mr. Harjender Singh, Assistant Professor (Industrial Visit In charge-BCA), under the guidance of Dr. Neetu Anand-HOD BCA[M], Dr. Menal Dahiya- HOD BCA[E].

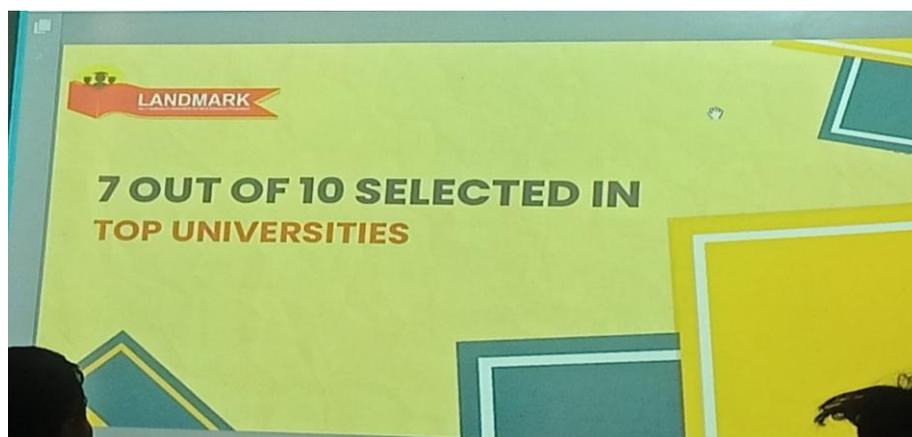


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### Guest Lecture on Career Guidance and Higher Studies March 30,2022

Department of Computer Application organized a Guest Lecture on' Career Opportunities after BCA on March 30,2022 for BCA students. The guest Lecture was conducted by Prof. R Chadha Director, Landmark Institute .They prepare students for MCA Entrance examination for top universities like DU/JNU/NIT's/BHU/HCU/JAMIA/IP and others for last 13 years.

He explained the students that going for higher education after their BCA is sure to get them high yielding results. Depending on the kind of sector and the type of career they want to pursue, there are various post-graduation degrees to choose from. The most common one would be to pursue a Masters in Computer Application, i.e. MCA. It gives one more detailed knowledge of the subjects studied in the BCA days. He also emphasized on developing Communication skills and explain about soft skills and hard skills. He elaborated about Interpersonal skills: leadership quality, Teamwork and Time management and also discussed about Emotional Intelligence. He gave many useful tips to prepare for entrance examination for admission to MCA. He summarized his lecture with the queries raised by the students.80 students of BCA (M) and BCA€ attended the lecture



Faculty Organisers: Dr. Neetu Anand,Dr. Kavita Pabreja,Dr. Neetu Narwal

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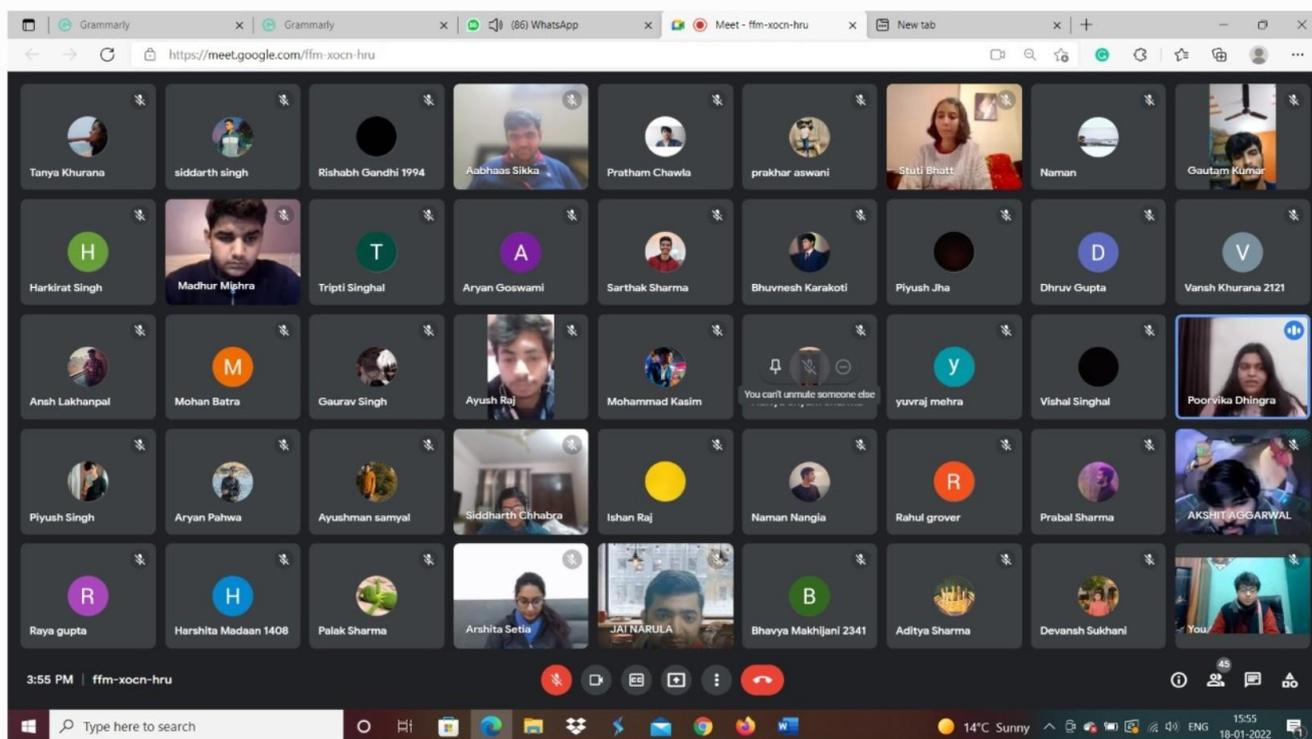
## E-CELL SKILL SESSION

E-Cell MSI after the recruitments, conducted its introductory session on 18th January 2022 through Google Meet. It was attended by 50 students, who were very enthusiastic about the workings of the cell.

The session was moderated by Arshita Setia (from E-Cell's Presidential Team). She briefly told about the workings of E-Cell, the plan of action for the upcoming months and motivated the members to keep bring innovative ideas to the table. Followed by it, all the members were welcomed to creatively introduced themselves.

To conclude the meeting with a personal touch, Anubhav Roy (Designing Head) engaged everyone in a game, which all loved to be a part of.

Lastly a vote of thanks was delivered by Arshita Setia.



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**PLACEMENT ACTIVITY -TALK ON HOW TO FACE INTERVIEW FOR B.ED.  
STUDENTS**

**FEBRUARY 26,2022**

**GUEST SPEAKER:** DR. MANIMALA ROY (Principal - Basava International School)

**DATE:** 26 FEBRUARY 2022 **LOCATION:** MSIT SEMINAR HALL 6

**COORDINATOR:** DR. KUSUM GILL

**SUMMARY OF THE EVENT**

The event commenced with the gathering of participants at Seminar 6 of MSIT. The speaker was introduced by Riya Arora. In the beginning a brief description regarding the event was given to the students. **Dr. Manimala Roy** started the event by sharing her B.Ed. experience as this course not only teaches you to inculcate good teaching skills but also how you give your contribution in the existing education system. The course curriculum teaches prospective teachers how to play their part in making a healthy education structure. She shared some key points or qualities a student must possess to be a good teacher in a school. A teacher leads, guides, facilitates and mentors a student. They are role models who set an example to students and drive them towards a brighter future.

She explained the scholastic, co-scholastic and non-academic process that a school system holds. She also guided us with the questions that arouse in the mind as a candidate appearing for the interview before the panel of experts for being hired as a teacher in various schools. She familiarized us with some important things that an interviewer focuses on and judges us on the basis not only of the content knowledge but also the behaviour, body language and inter-personal attitude that we portray after entering in the school premises.

**KEY HIGHLIGHTS:**

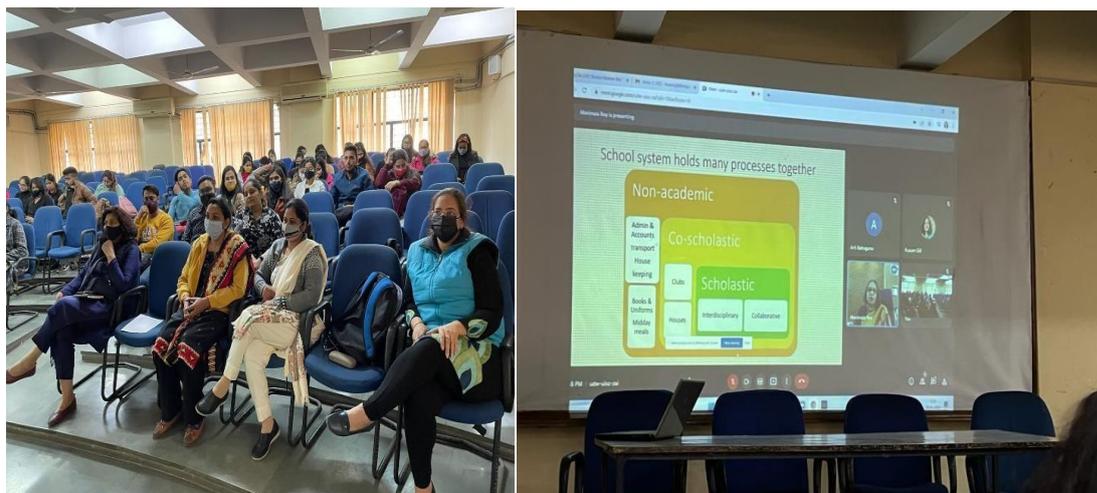
- Our success as a teacher depends upon the efforts we take to motivate and influence the young minds.
- A good communication skill – verbal, non-verbal (through actions), written.
- Appropriate dressing sense and greeting sense.
- Punctuality as a role model for the students.
- Problem solving skills and presence of mind to tackle any situation that arises unexpectedly.
- Setting of logical goals to be achieved within a span of 1 year, 5 year and long term sorted as a step-by-step process.
- Strong content knowledge of the specific subject along with child's psychology.
- Knowledge about the school history and achievements for which one has to appear for interview.
- For salary negotiation use pleasant words and never give a blunt reply to the interviewer. Considering all the aspects like travel, working hours politely negotiation for a justified salary is appreciable.
- Experience doesn't make a good teacher but the fresh ideas and competency that a teacher must hold is a big reason to be accepted by any institution.
- At the end she asked each one of us to enquire ourselves with few questions that holds a big question on all of us as the upcoming teachers.

Two of our students has asked the question about the fear that we carry before interviewers to which she replied that fear of losing nothing is what we carry. All we need to recall is our knowledge and dignity we carry with ourselves and she also advised to carry some mood refreshments along with us during an interview.

## CONCLUDING REMARKS:

To conclude, the objective of the Placement talk was to provide prospective teachers with a platform for using their potential to gain valuable experience by working in schools. Multiple tips and strategies were discussed to get selected for a teaching profile.

## GLIMPSE OF THE EVENT



19

### **“Career Guidance and Experience Sharing” February 25, 2022**

On February 25, 2022, Department of Computer Science, Maharaja Surajmal Institute, New Delhi, organized a Special Lecture for BCA students. Mr. Mohit Jain, Software developer, SAP Labs, Bangalore has delivered an enthusiastic lecture with full energy on “Career Guidance and Experience Sharing”.

Mr. Mohit is our alumni from B.C.A.(E) 2014-2017 batch. Recently completed his M.Tech. from BITS, Pilani and currently working as software developer in SAP Labs, Bangalore. The session was started with the welcome of Guest with a beautiful plant by Dr. Neetu Anand, HOD(BCA-M) followed with a small introduction of Guest by Ms. Karnika, BCA student then Mr. Ravindra Singh, Mr. Hemendra and Dr. Neetu Anand welcomed him with few words of wisdom. Then Mr. Mohit has started the session starting with following Points:

1. Why chose Product based Companies as compared to Process or service based.
2. Reverse engineering of company by students, is very important for giving interviews.
3. Projects and internships are very important.
4. Practice to learn new things, unlearn and relearn. Make it a habit.
5. Resume must be within whatever you know with best of his knowledge only.
6. Practice more real life problems with data structure techniques.
7. Prepare well at least one programming language like C/C++/JAVA etc.

In conclusion, the session started with his introduction and followed by Q/A. It was a great experience for students, to interact, network, and discuss with curious minds on topics like preparing for campus placement, innovative projects, pursuing masters' and start-up culture. Students got good insights on what a corporate looks for a candidate during campus placements and how students can prepare for cracking big companies interview. Benefits of internship and building great projects

during college days and gain relevant experience. Then He thanked All Prof. organizing committee and students.

At the end, Mr. Ravinder Singh Kajal, who organized this show, thanked Mr Mohit jain for such an encouraging and knowledge based lecture, which really help students to progress in industry.

I would like to express my gratitude to Dr. Rachita Rana for her continuous guidance and motivating me personally to drive more such activities for MSI students. It was very well organised and executed.

**Organized By:** Mr. Ravinder kajal,Mr. Hemendra Kumar,Dr. Neetu Anand**Department of Computer Science, Maharaja Surajmal Institute, New Delhi**



Maharaja Surajmal Institute  
Department of Computer Applications

**MSI is Organising**  
Guest Lecture On  
**"Career Guidance & Experience Sharing"**  
February 25, 2022  
10:00 am (3rd Lecture)  
Room-204  
**Speaker: Mr. Mohit Jain**  
Seasoned Software Developer  
4+ years of experience in Software Development  
Worked with multiple product portfolio at SAP including Data Migration, Procurement, Manufacturing and Fashion Product.  
Co-ordinated by:  
Mr. Ravinder Singh    Mr. Hemendra Kumar    Dr. Neetu Anand



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Director  
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**E Summit 22****March 14-15,2022**

E-Cell MSI conducted its annual flagship event, E-Summit'22 sponsored by Over The Top jankpuri, Bistro 57 and The Bakke Manison, Janakpuri, on Mar 14 and Mar 15, 2021, under the supervision of Dr. Sarita Rana.

Close to 200 people attended the fest's inauguration, with even more turning up by midday. It was followed by a Business-Plan competition where budding entrepreneurs had put up their start-up ideas. Simultaneously, online competitions were being organized for outside Delhi students counting in the logo creation and advertisement competitions.

The day ended with the felicitation of the guest entrepreneurs—Mr. Sameer Aggarwal, an entrepreneur and Anoushka Jolly, one of the youngest participants at Shark tank India, espousing the participants. They reflected their vast insights and knowledge on the topic and emphasized the importance of innovation and vision. The audience was intricately made aware of how everything is changing for better. The symposium ended with a round of questions from the audience.

The day-2 began with the Pitching competition, where shortlisted participants had to sell an earphone with its one end dead. It was followed by cypher; dance performances and the event concluded with the stand up comedy by Gopal Saini, Pratyaksh and Nikhil Chopra, bursting everyone into laughter. Various food stalls were setup in college's campus, captivating the attention of everyone in the arena and won hearts through serving delicacies. The event ended with a vote of thanks and loads of appreciation.

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Director  
Maharaja Surajmal Institute  
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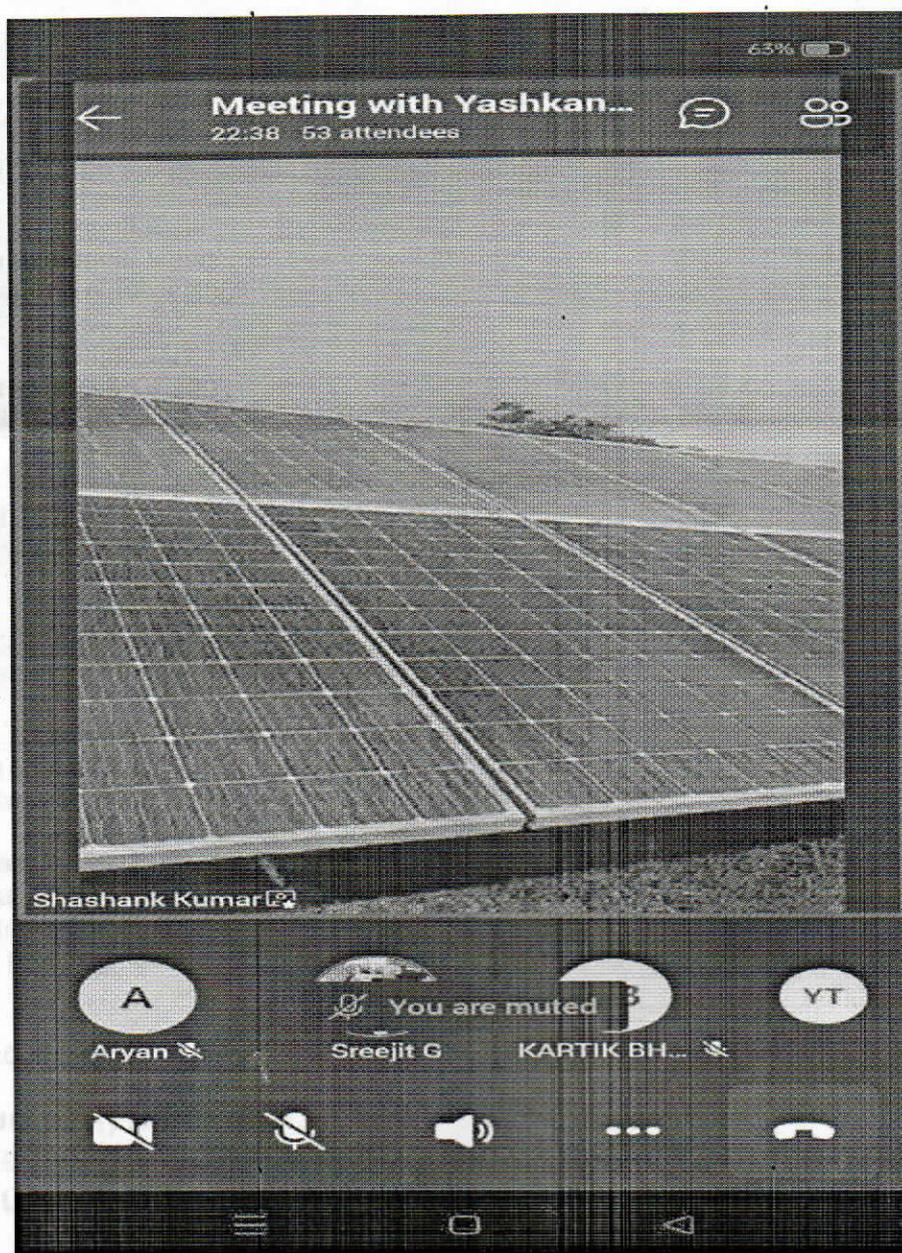
Note: The following activities are in same sequence as mentioned in template 5.1.4

### 1. Industrial visit to Solar Power Plant, Budaun

Dated: 21<sup>st</sup> Dec, 2021

The *Department of Commerce & Management* organized an industrial visit for the students of BBA & B.Com (H) First year on 21<sup>st</sup> December, 2021. Total 52 students participated in the event. The students were given the opportunity to be a part of a one hour virtual visit of solar power plant situated in Budaun. The session was headed by senior level official of the plant **Mr. Shashank Kumar, Senior Engineer**. Firstly a lecture was delivered by Mr Kumar, introduction about the plant, its Establishment, capacity, Operations aspect of the plant:. He enlightened the students about its role in electricity production,

Students were also introduced to the functioning of the plant with videography showing every aspect of operations, management & use of Renewable energy from sunlight to electricity using photovoltaics. The students posed various relevant questions to the expert and their inquisition was quenched by a detailed insight of actual working of plant. The students were accompanied by Mr Yashkant Teotia, Assistant Professor, Department of Commerce.



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**Webinar Report  
For BBA students  
(IIIrd & IV the Sem)  
(23rd October 2021)**

In accordance with the institute's initiative to conduct, Special "SESSION ON LINKEDIN FOR STUDENTS' SUCCESS".

Ms. Lovely Arya joined the meet sharp at 10 A.M, all the organizer's including Dr Anshu lochab, Dr. Beena Devi, Riya Bhateja, Ayushi Tomar joined the meeting beforehand.

Ms. Lovely Arya was really outstanding in his work. Ms. Lovely Arya is a Soft Skills Trainer & Confidence Coach, earning and nurturing her skills and stage presence from over a decade. Ms. Arya is on a journey to inculcate "Confidence" amongst masses via transition of soft skills, personality and communication.

Also, she provided great knowledge and her experience.

Ms. Lovely told us about the importance of building a strong resume and how fruitful it is for students to get something.

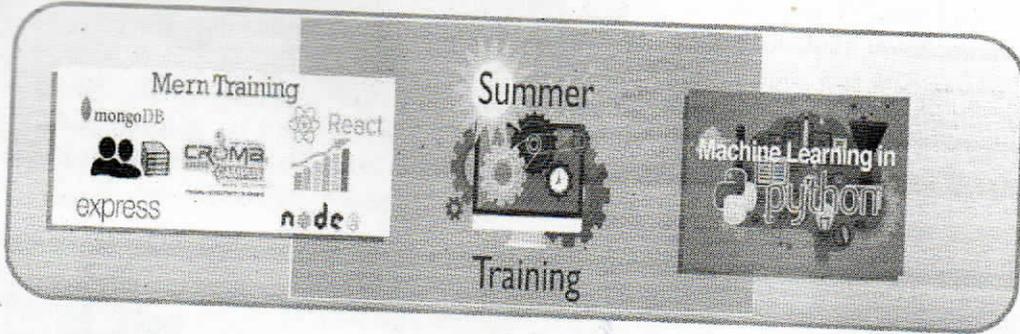
The Session ended at 11:15. This session was proved to be a Fruitful session for all the attendees.



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Summer Training Report- Aug 2021

2<sup>nd</sup> Aug-31<sup>st</sup> August,2021



Maharaja Surajmal Institute, Department of Computer Applications organized One Month Summer Training for BCA III and V Semester students in collaboration with Croma Campus



Training & Development Private Limited, Sector-03, Noida-201301, (U.P.) from 2 Aug 2021 to 31 Aug 2021. Training program offered courses in two latest technologies used in Industry - Python with Machine Learning and MERN Stack.

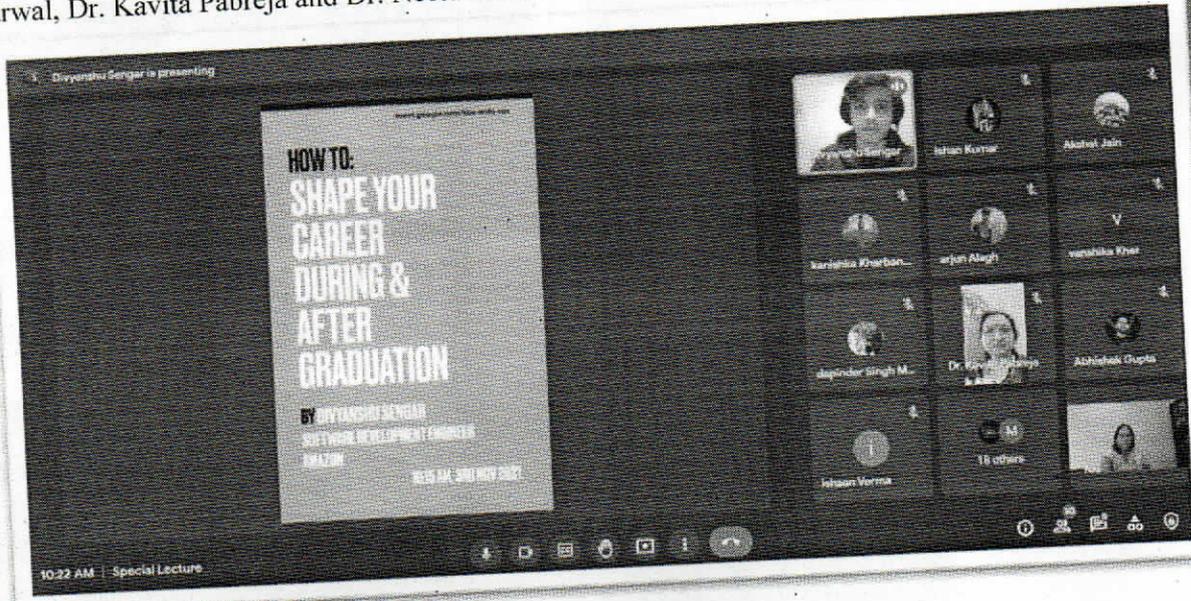
The resource persons for the training programme were Mr. Tanveer and Mr. Navneet Kumar. Students designed live projects during the course, and they were awarded with certificate of completion at the end of the program. The Training programme was organized by Dr. Neetu Narwal, Associate Professor, Training In charge (BCA), Mr. Harjender Singh, Assistant Professor, Dr. Neetu Anand, HOD-BCA[M] and Dr. Menal Dahiya, HOD-BCA[E].

*Rachita Rana*

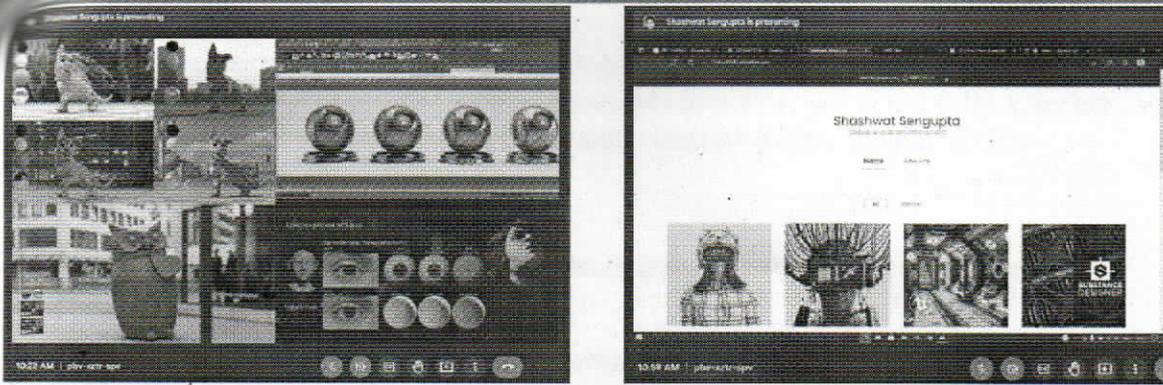
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**Guest Lecture on the Topic "How to : Shape your career during and after graduation" November 3, 2021**

Maharaja Surajmal Institute , Department of Computer Application organized Guest Lecture on the Topic "How to : Shape your career during and after graduation" on 3<sup>rd</sup> Nov 2021 [Wednesday] by Mr. Divyanshu Sengar, Software Development Engineer, Amazon. The Lecture was attended by BCA II Year of both the Shifts. Mr. Divyanshu talked about how to shape up the career during and after graduation. He discussed his journey from Startups to AMAZON. The event was a great success, students interacted with the speaker and enjoyed the session. The event was organised by Dr. Neetu Narwal, Dr. Kavita Pabreja and Dr. Neetu Anand.



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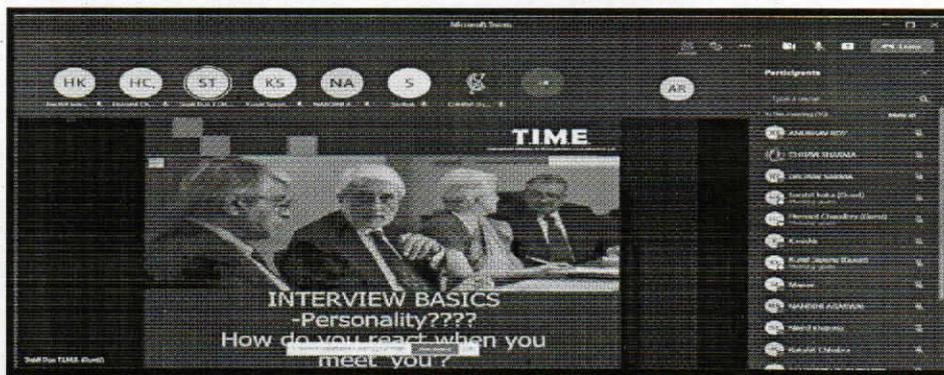
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5. Webinar: How to do well in PI?

November 26, 2021

Maharaja Surajmal Institute organized a webinar on the topic: How to do well in PI on 26th November 2021, Friday. The Guest speaker for the session was Mr. Sunil Dua, Senior Regional Head in T.I.M.E. Education. The webinar commenced at 01:10 pm. It was attended by 27 students from different courses and semesters.



He gave insights on the types of interviews which are individual/group interviews, regular/stress interviews, technical and HR interviews, Face to face interviews, telephonic interviews, etc. For each of the types, he gave some basic details like the way of conducting and the ideal duration

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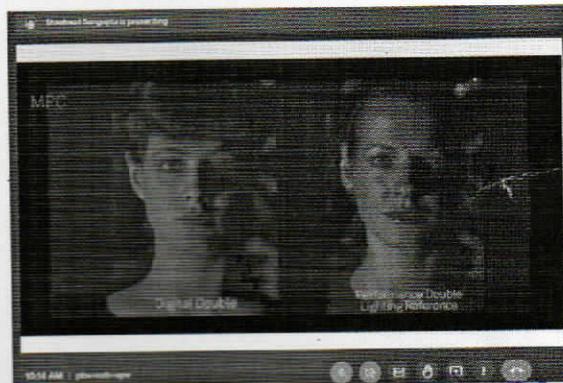
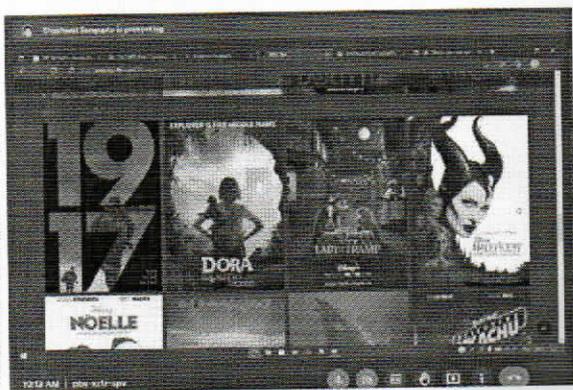
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throughout the session, students asked their queries from the speaker such as the preferred language in a GD, how to present a point about which the person is not fully sure, etc., which were nicely clarified by the speaker. The session concluded after the mock GD.

**4. Guest Lecture on An Insight to Career Development in the field of Designing  
October 21,2021**

Maharaja Surajmal Institute , Department of Computer Application organized Guest Lecture on the Topic “An Insight to Career Development in the field of Designing” on 12 Oct 2021 [Tuesday] by Mr. Shashwat Sengupta MSI-BCA Alumnus, Texture and Lookdev Artist at Moving Picture Company, a Hollywood VFX Studio. The Lecture was attended by BCA II Year and BCA III Year students of both the Shifts. He talked about the tools/software’s used in designing. He also discussed about the opportunities available in this industry, what all are the requirements and how people with a strong programming background can also thrive in the art of VFX. The event was a great success, students interacted with the speaker and enjoyed the session. The event was organised by Dr. Neetu Narwal, Dr. Kavita Pabreja, Dr. Neetu Anand and Dr. Menal Dahiya.



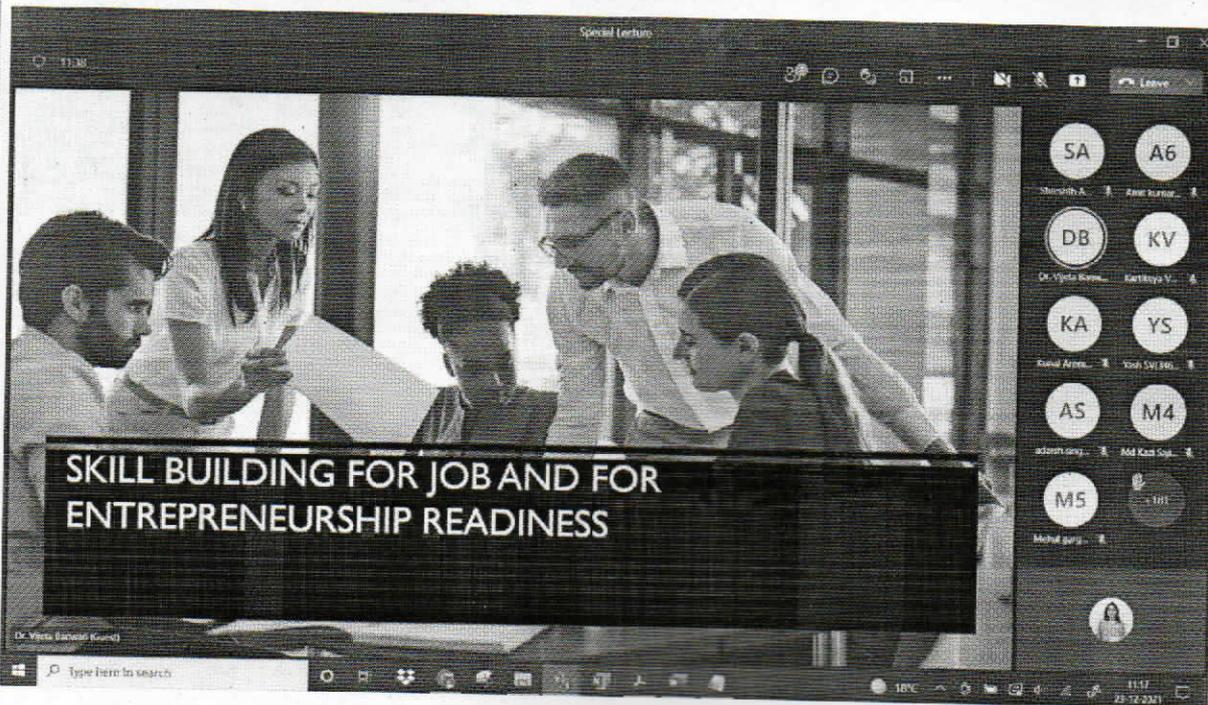
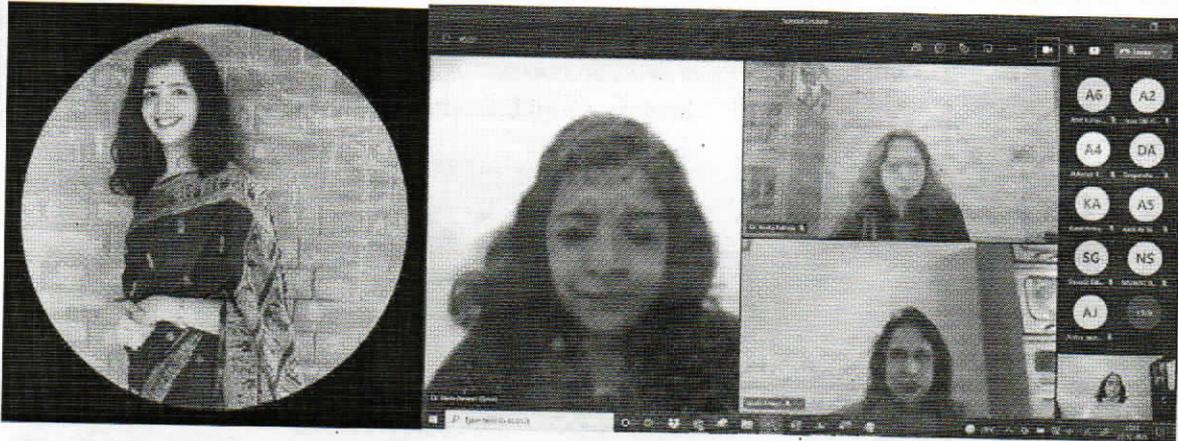
*Rachita Rana*

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9. Special Lecture on "Skill building for Job and Entrepreneurship Readiness"

December 23, 2021

Maharaja Surajmal Institute, Department of Computer Applications organized a Special Lecture on the Topic "Skill building for Job and Entrepreneurship Readiness" on 23 Dec 2021 by Dr. Vijeta Banwari, Associate Professor of Economics, IGNOU. The Lecture was attended by BCA I Year students of both the Shifts. The Lecture was a great success, speaker gave live examples and explained the importance of skill building for job. Students interacted with the speaker and enjoyed the session. It was attended by 125 students. The event was organised by Dr. Neetu Narwal, Dr. Neetu Anand and Dr. Kavita Pabreja.



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Webinar and Counselling session for higher studies

December 31,2021

Department of Computer Applications Organized a "Guest lecture and counselling for higher studies" for BCA II and III year students on 31<sup>st</sup> December,2021. Counselling was conducted by the Ms. Radhika for various reputed Universities in UK, Germany . Canada. A proper guidance is what is required in this modern day scenario for any individual's success. The main motive of this event was the same, to take the students interest of going abroad and also taking up higher studies in foreign universities. The session was humorous and interactive, which carried a lot of student's interest and moreover dreams. The topics of discussion were:- > Need to study abroad > Popular destinations > Popular fields of study > Admission details > Cost comparison > Intake details of various universities All these topics of discussion made the session more interactive and took all of the students by interest. These topics of discussion disclose most of the doubts as to how to go abroad for further education. The session was attended by 35 students.

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UK	CANADA	GERMANY
<ul style="list-style-type: none"> <li>* Average Cost of Masters</li> <li>* Masters Degree for 1 Year</li> <li>* Stupendous 100% Visa Success Rate</li> <li>* Top Ranked Universities</li> <li>* Top Company Placement</li> <li>* 5th largest Economy in the World</li> <li>* With or Without IELTS</li> <li>* Spouse &amp; Kid Can Go Along</li> <li>* Good High Salaries</li> </ul>	<ul style="list-style-type: none"> <li>* 2 Yrs Study with 3 Yrs Post Study Visa</li> <li>* IELTS Manditory</li> <li>* Less Tustion Fees</li> <li>* Variety of Courses</li> <li>* After Study Get PR</li> <li>* Jan/May/Sep Intake</li> <li>* Computer System Technician</li> <li>* Business General</li> <li>* Supply Chain Management</li> <li>* Early Childhood Education</li> <li>* On-Spot Assessment</li> </ul>	<ul style="list-style-type: none"> <li>* Globally Recognized Degree</li> <li>* English Language Program to study</li> <li>* Schengen Visa 28 Countries</li> <li>* 18 Months Job Search Visa</li> <li>* Blue Card After Studies</li> <li>* High Visa Success Ratio</li> <li>* Free Education at Public Universities</li> <li>* Great Student Life</li> <li>* Globally Recognized Degree</li> <li>* Gap Acceptable 3-5 yrs</li> <li>* Language Pathway Course</li> </ul>

**Good Prospective of Job After Studying Abroad**

Computer Science  
Data Science  
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Artificial Intelligence  
Cloud Computing  
Supply Managemnet  
Information Systems

**Topic Covered: Career Counselling / Visa Process / Documentation / Selection Of Universities**

**Career Selection & Planning** → Discover your perfect career based on your unique strengths & abilities, and get expert career counselling on your targeted career option to plan your course and college. Benefit from the exceptional support of our career counsellors and create a step- by- step plan for your career progression.

**Faculty Organizers:**  
Dr. Neetu Anand  
Dr. Kavita Pabreja  
Dr. Neetu Narwal

**Seminar Oragnizer By:**  
**Radhika Sharma**  
9599112780  
royalbrillianceacademy@gmail.com

Coordinated By : Dr. Neetu Anand, Dr. Kavita Pabreja, Dr. Neetu Narwal.

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CTET Workshop

November 23, 2021

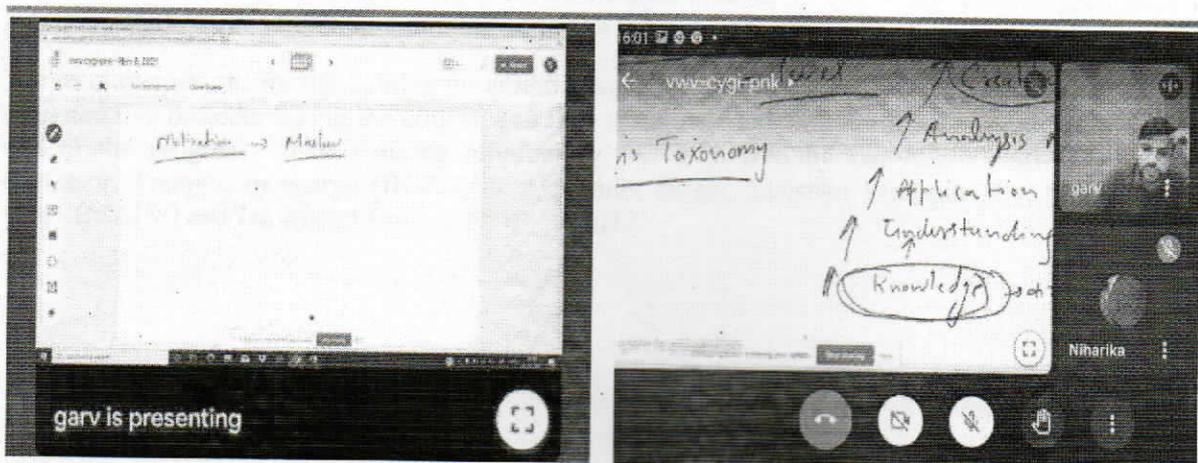
A workshop regarding "CTET" was conducted for the second year students of B.Ed program of MAHARAJA SURAJMAL INSTITUTE on 03<sup>rd</sup> November 2021, organized by Dr. Rajesh Gill, Placement Cell Convenor. The speakers for the workshop were Mr. Ravi Kant, Mr. Deepak Pandey, Mr. Govind and Mr. Gaurav. The workshop started with Mr. Deepak explaining in detail about what CTET is and its importance for the B.Ed students and how it help us in having an upper hand when applying for a teaching job. Mr. Deepak also discussed about the eligibility criteria for the students and aspiring teachers applying for paper 1 and paper 2. He further explained as to how after clearing the exam we can apply for Kendriya Vidyalaya Sangathan PRT exam also. An elaborated insight was given to the students about the subjects of paper 1 and paper 2 of CTET.

Further, Mr. Ravi explained that students applying for social science and language teaching should select social science for paper 2 and students applying for science and maths teaching should select science and maths for paper 2. He further discussed about the timings, slots, paper pattern and after exam scenario with the students in detail. Mr. Ravi also informed about the TPCs centers where students can go and give mock exams for CTET as the CTET is being conducted online for the first time this year.

Mr. Gaurav explained about the type of questions which will be asked in the exam in each section. He emphasized on proper division of time while attempting the exam so that no section is left unattempted during the exam.

A doubt session was also held where the students put up their questions and the speakers resolved their queries. All over the session was fruitful for the students who have applied or will be applying for CTET exam.

The session ended with Dr. Rajesh Gill giving a vote of thanks to the speakers.



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3. Report on IHS Markit Webinar

Friday, September 3, 2021

The Pre-placement cell of Maharaja Surajmal Institute organized a webinar on Friday, September 3, 2021. It was conducted by IHS Markit with its Product Management Executive Director, Mr. Bhushan Vijaywargi as the speaker. The topic for the webinar was 'Introduction to Financial Services with a deep dive into bonds', it began at 02:00 pm on Microsoft Teams. Nearly 186 students of MSI from the 3rd and the 5th semester had joined this webinar. Initially, the speaker conducted some polls for the students via slido to get to know his audience. Then he gave insights about product development, IHS Markit, and consultancy services. It was followed by a series of questions from the audience, one such question was, "Can a digital marketing student take up as product manager?". Then there was a much descriptive explanation of the concept of Financial services and Bonds. What is meant by capital? And what are the sources of capital? etc. were some of the topics covered. The speaker also gave insights about related terminologies such as what is the face value, issue price, coupon rate, collateral, etc. Throughout the session, students kept asking their doubts through writing in the chatbox or by unmuting themselves, Mr. Vijaywargi clarified all the doubts instantly. This was followed by a deep dive into the types of bonds. A large variety of bonds were discussed ranging from types based on Issuer, seniority to security, rating, etc. The next topic discussed was the Time Value of money (which means: the value of money today will not be the same tomorrow). All the topics discussed were well presented through a PowerPoint presentation, but, in addition, some numerical problems too were solved on Microsoft Excel. He discussed in a much detailed manner how to calculate the future value of money. The webinar ended at 03:30 pm with the thank you note from the head of the pre-placement cell. Overall, the entire workshop was well conducted and it was very insightful. MSI looks forward to more such webinars by IHS Markit.

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5. Interaction Session for BCA III Year students was organised by BCA Alumnus Mr. M. Varun of SAP Labs on 15<sup>th</sup> Sep 2021.

The following things have been discussed

**How to prepare for SAP lab written a test and technical interview?**

1. Practice solving coding interview questions. This will clear your programming doubts.
2. Learn the shortcut to solve Aptitude questions.
3. Though the HR round is formal. You can not take the risk. Be prepared for all the basic HR interview questions.

**5 ways to improve your chances of securing an SAP Job**

- 1) Network, Network, Network!
- 2) Keep Up To Date With The Latest SAP Developments.
- 3) Become Fluent in Languages.
- 4) Select Good SAP Recruitment Agencies To Work With.
- 5) Ensure Your SAP CV Is The Best It Can Be.

**Campus Leader Program**

**SAP Selection Process**

SAP is one of the top most companies to work for as per glassdoor reviews and ratings. So, obviously one can expect them to keep a tougher placement process. However its not impossible to crack though!

SAP Placement process have the following phases:

PPT(Pre-Placement Talk)

Online Test

Group Discussion

Tech Interviews

HR Interviews.

First part is mere intro of company its cultures, values etc.,

Now most important part is online test. It has 3 parts: Aptitude/Quant, English/Verbal and Coding sections. RS Agarwal is enough for first two. Third part being coding is toughest. For coding there would be 3 questions. It will be in ascending order of difficulty. SAP usually prefers a guy who has solved atleast one program correctly over a guy who hasn't touched the coding section yet! So solve this section as much as possible to increase your chances of qualifying for the next round.

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English

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### Campus Leader Program - Live Test

Thank you for attempting Campus Leader Program - Live Test

Rank

Will be announced at  
07:30 PM Sep 04, 2021



12:00/40

26

Speed  
1Q/min

Accuracy  
70%



12

10

1

Detailed results will be out on 07:30 PM Sep 04, 2021.

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Interaction Session for BCA III Year students was organised by BCA Alumnus Mr. Karan Sharma of Deloitte on 23<sup>rd</sup> Sep 2021.

The following things were discussed and Mr. Karan have shared his experience with the students. The Deloitte Pre-Placement talk is quite long (about 2 hours) and filled with insights from the company and lots of interaction with the students.

Segregate your doubts in two heads:

1. Doubts pertaining to the company
2. Doubts pertaining to the interview process

ABOUT THE COMPANY:

Listen carefully and watch the videos shown and try to come up with questions.

Ask them how a day at Deloitte is like from different roles' point of view.

A little detail about the initial training, and how should one be better prepared for it.

How would the projects and offices be allotted once you make it to the company.

**Try to talk about the green dot (but don't sound extremely unknown about it)**

What initiatives does the company undertake to sharpen the skills of its employees to make them more efficient?

ABOUT THE INTERVIEW PROCESS:

For Deloitte, there is not much to ask about the interview process, it is very simple and straightforward. If there will be any doubts, they would be relating to the group discussion mostly, as that round is the trickiest round. So, you can ask them about:

How to go about the group discussion. What kind of case study can we expect.

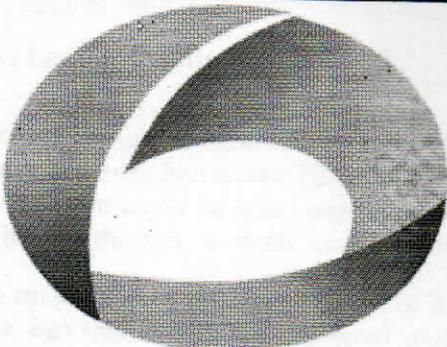
How to present the chart in the group discussion.

In the end, you can just ask your final question: **What according to them is the 'perfect hire'** (this would be my all time favourite)

Finally, let me tell you what I asked. I did not ask any questions in the pre-placement talk, but did not leave the chance when given by my interviewers after they were done interviewing me. I asked them two questions:

1. The pre-placement talk mentioned that the per-capita revenue is over 150,000 dollars. So, does that imply there will be a lot of work and expectations on our heads?
2. Also, in the pre-placement talk, your team mentioned that there is constant evaluation of the employees based on their work and how they are performing, so as to promote the deserving ones. So, should I be prepared to face a lot of competition in the work place, with people constantly trying to pull me down in order to prove themselves better?

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VALIDITY: Jan 31st, 2022

Use the code **CATCRACK** to get special discount of 30%.

The speaker then solved around 4-5 questions from CAT, 2020 to give an idea to the audience regarding the type of questions asked. Lastly, few students asked their queries like how much time is sufficient to prepare for CAT, what is the difference between CAT and GMAT.

The session concluded after the QnA. Overall the session was very insightful, thanks to Vaave for conducting this webinar, Looking forward to more such sessions in the future.

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15. All India Level live aptitude test

November 13-14, 2021

Testbook Skilled Campus Program organized 'All India Level Live Aptitude Test' on 13th November 2021, Saturday and 14th November 2021, Sunday. The students were supposed to fill a Google form to register. The exam could be given any time between 13th November, 11:00 am to 14th November, 11:00 pm. Through this test, students can kickstart their aptitude preparation.

Twenty-five students from different courses of Maharaja Surajmal Institute had attempted this test. The Test link was shared with the registered students on 12th November, Friday. It had a total of 90 questions, 30 each for Quantitative Aptitude, Logical reasoning, and Verbal ability. The total time given was 90 minutes.

The students got their results on their email id after the test window got closed i.e., on 14th November, 11:00 pm. All the students then got a free 1-month testbook pass (except those who already received this free access earlier).

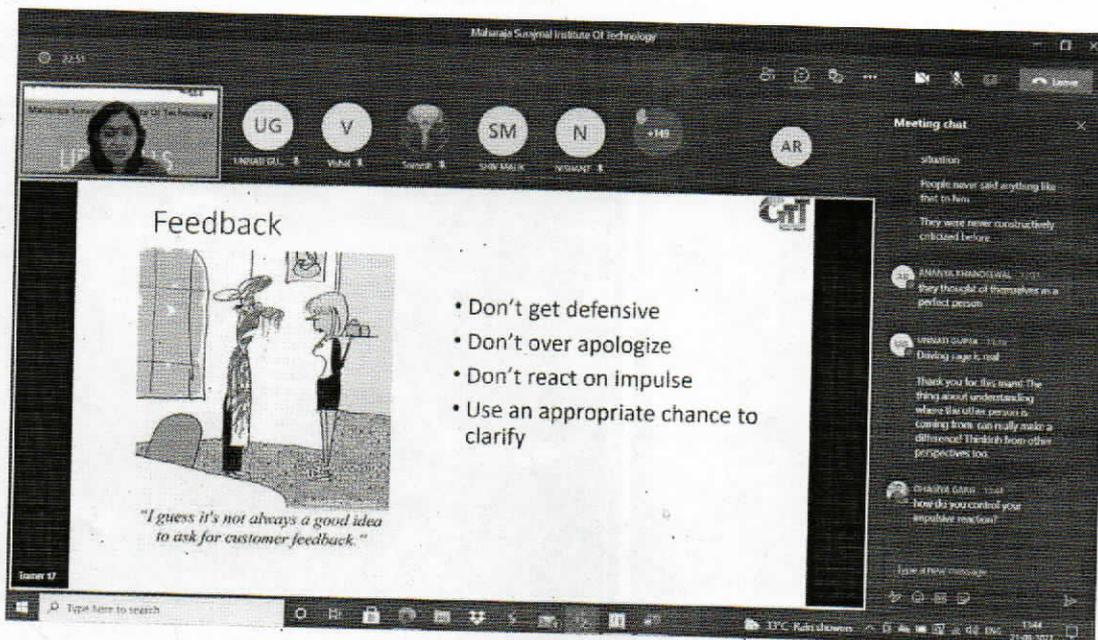
With this 1-month free testbook pass, the students can practice Company specific tests which would include TCS test series, Deloitte Test Series, Tech Mahindra, HP, L&T Infotech, Infosys, AMCAT, Co-cubes, E-litmus, etc and Learn from 400+ recorded courses.

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and interpret from the tone. There was another activity to tell the importance of posture while speaking in which a student was asked to introduce himself while looking down and with a rounded back, then the same person was asked to give his introduction with his back straight, there was much difference seen in the two introductions, the latter sounded much more confident. So, it was concluded that a good posture enhances the speech of a person.

This was followed by discussing Verbal communication and all its important elements such as volume, rate, tone, emphasis, etc. Then, the trainer talked about articulation which further includes Grammar, Pronunciation, and Vocabulary; fillers, and orators. Some examples of good orators in history were also discussed.



The next topic was non-verbal communication, it was told that just the body language could indicate that whether the person is willing to listen or not, whether the person is dominating or submissive, etc.

Then the discussion moved on to how to work perspective can be changed by making sure to understand the situation before jumping to the conclusion. She further discussed temper and emotional quotient, this was complemented by a short QnA as well. Then the trainer showed a video titled 'Brune Brown on Empathy', this was shown to make the students understand the difference between sympathy and empathy.

Then the discussion moved to Group discussion, what is it, the purpose it serves, important tips to be successful in a GD, etc. Then two GDs took place where around 8-10 students participated in each. The first topic was movies vs books and the second topic was degrees were meant for the past, not in the present times.. Further, the speaker talked about the importance of time management as a necessity and also an effective way to reduce stress. The session delved into the importance of making a stress log as an efficient way to bust stress. The speaker then talked about some steps that can help in stress management, namely one should expect rejection, take a step back and reflect, find a way to stay positive, take care of yourself.

Towards the end, the final topic picked up was Corporate values wherein pointers like integrity, ownership, respect, boldness, trustworthiness, accountability, and autodidacticism were pondered upon among others. The session ended with positive and brilliant feedback given by the attendees ranging from the session being the most interactive and interesting to behavioral changes being incorporated in many of the attendee's personalities.

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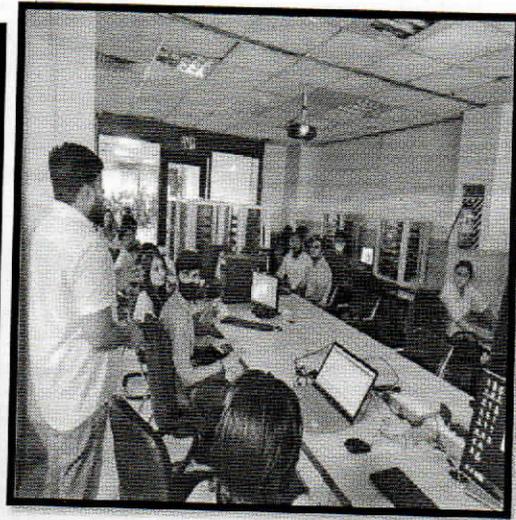
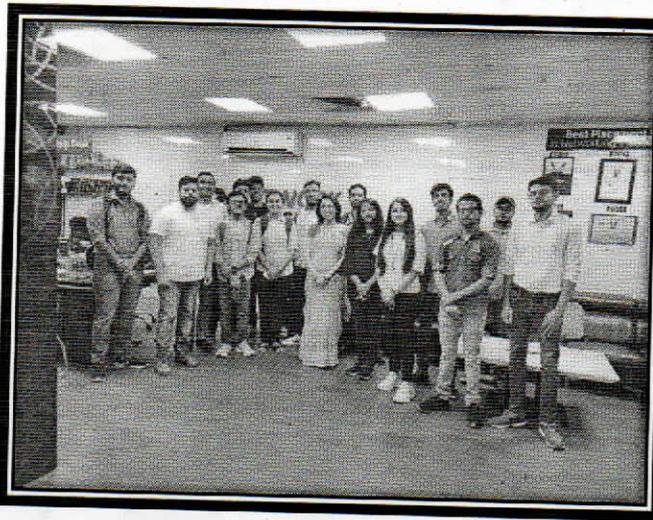
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**Industrial Visit to Network Bulls**

**September 29, 2021**

Maharaja Surajmal Institute, Department of Computer Application organized Industrial Visit to Network Bulls, Sector 14, Gurgaon, Haryana on 29-09-2021. BCA Final years students participated in the visit. They were given theory session followed by hands on practical session using Cisco Simulator for Establishing a small network. Later, students were shown latest Routers, Switches, Data servers, IP Security servers etc. The coordinator took a brief session on career guidance in various fields like Entrepreneurship, Digital Marketing, Web Development and Networking. The students had a great time learning.

The Industrial Trip was organised by Dr. Neetu Narwal, Associate Professor and Mr. Harjender Singh, Assistant Professor (Industrial Visit In charge-BCA), under the guidance of Dr. Neetu Anand-HOD BCA[M], Dr. Menal Dahiya- HOD BCA[E].



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10. Webinar-Pre placement

October 9,2021

In accordance with the institute's initiative to conduct interactive sessions with their students such skills enhancement activities. The satellite webinar was held for BBA students on 9<sup>th</sup> October 2021 Mr. PN Santosh and his team joined the meet sharp at 11am, all the organizer's including Dr. Anita Sharma, Dr Beena Devi , Ayushi Tomar, Hardik Sharma joined the meeting beforehand. Mr. PN Santosh is a professional ED tech and motivational speaker; he is a winner of several theatre accolades and 7+ years of experience in sales and mentoring. There were 85 attendees in the meet, it was commenced at 11 and ended around 12 noon.

Mr PN Santosh and his team raised career related questions to the attendees through a sample google form. A lot of topics were discussed regarding Indian and international based opportunities, He gave tips on clearance of entrance examination (CAT,GMAT,UPSE,GRE,IELTS) to all the students currently in under and post-graduation. He went on with the discussion through his motivational story. He asked about the weaknesses of the students while giving their entrance examinations. The response he got was in the verbal communication section, which is a crucial part of these examinations. A lot of learning, practical knowledge, along with various career opportunities in different fields were induced in the students during the session. Many positive feedbacks by the attendees were received after the session. This session was proved to be a fruitful session for all the attendees.

**Programs Abroad - Asia**

**Masters in Management (MiM)**

**Verbal Workshop**

**Harvard 2+2**

**Booth Scholar Program**

**Stanford 2+2**

**SATELLITE SEMINAR**

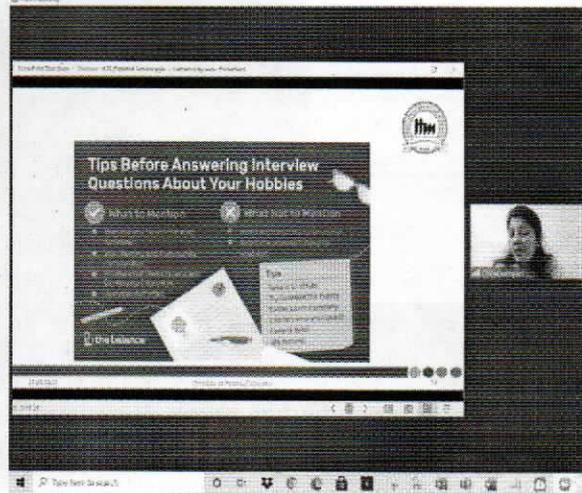
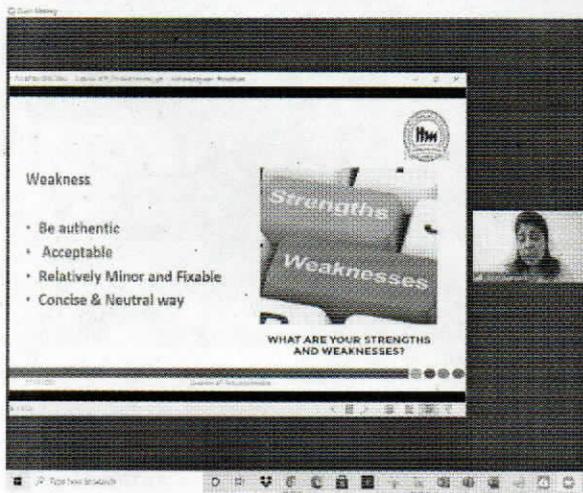
**9TH OCTOBER, 2021 SATURDAY**

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**12. Webinar “Building an Introductory Video and LinkedIn Profile”**

**October 20,2021**

Maharaja Surajmal Institute organized Webinar on the Topic “Building an Introductory Video and LinkedIn Profile” on 21 Oct 2021 [Thursday] by Ms. Chitra Kampani from ITM Business School. The Lecture was attended by BCA III Year students of both the Shifts. The webinar was a great success, speaker gave few live examples of introductory videos and gave some important tips to build online LinkedIn profile. Students interacted with the speaker and enjoyed the session. The event was organised by Dr. Neetu Narwal and Dr. Kumar Gaurav.



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## Build your Professional Profile

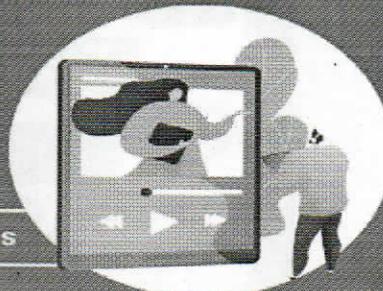
Learn how to record  
AN INTRODUCTION VIDEO  
to be given to the  
Placement Companies &  
LinkedIn Profile building

Join us  
on 21 st October 2021 from 10 am onwards

Catch us live on 

Meeting ID: 823 8871 8725 | Passcode: 122930

**REGISTER NOW**  
(Link in description)

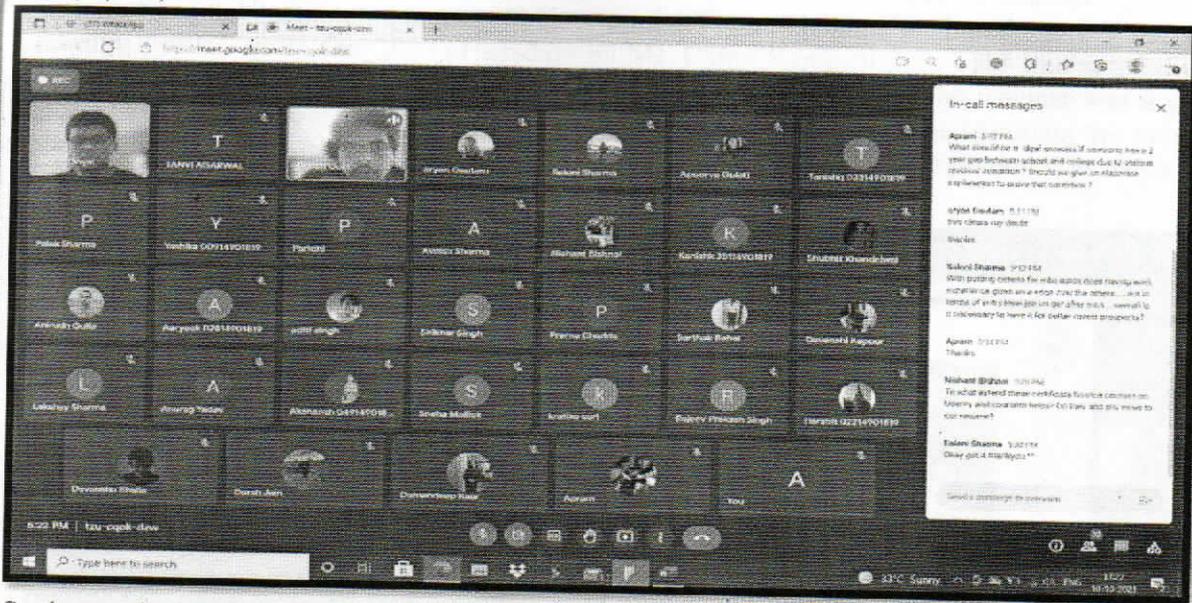


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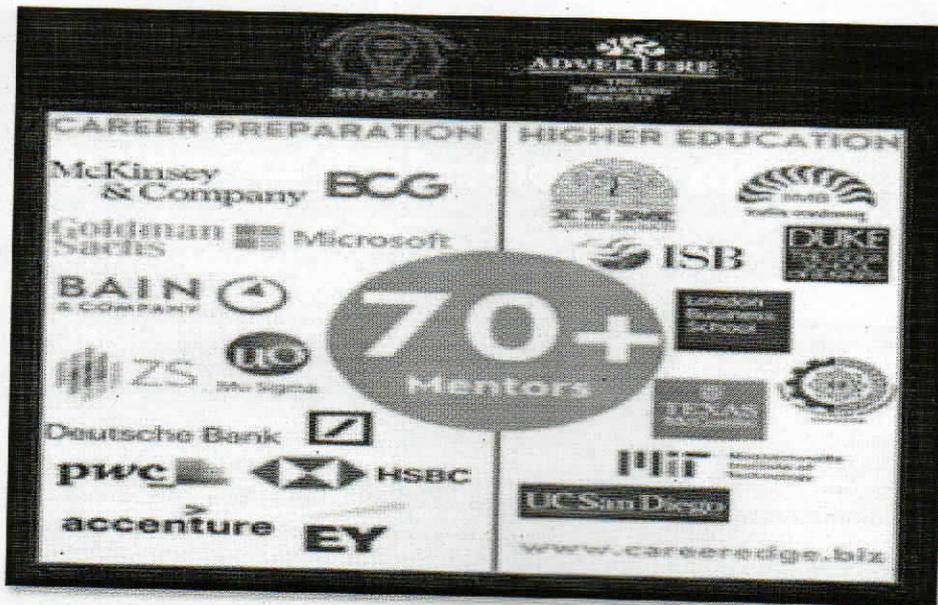
**MARAJA SURAJMAL INSTITUTE ACTIVITY REPORT (AUG-Dec 2021)**

The workshop moved ahead with a discussion on the HR round which includes the aptitude round, company prep, role prep, strengths and weaknesses, incident-specific questions to see the leadership skills, ethics, etc.



Students asked several questions like, are NISM courses worth doing and adding to resume? Does putting work experience aside MBA in the resume give you an edge etc. All these doubts were cleared by the mentors.

Day 2 ended at 05:40 pm, overall, the workshop went great and the attendees have learned a lot. We look forward to more such workshops.



No. of participants: Day 1: 51, Day 2: 31

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17. Webinar on CV & Resume Building

November 27,2021

Testbook skilled campus program conducted a 2 hours workshop on CV and Resume Building conducted on 27th November 2021, Saturday from 03:00 pm to 05:00 pm. The speaker for the session was Ms. Anjali Sheel, SDE – 2 at Microsoft, educator at unacademy, ex-Siemens & Scalar Academy. It was conducted on Zoom.

The webinar began with a brief introduction of Testbook which was given by Ms. Manasi Pai from Testbook. Then the speaker talked about the differences between a CV, a Resume, and biodata on numerous bases such as meaning, length, key focus, when to use, structure, educational details, etc. Then she showed a sample resume to tell about the do's and don't's

	BIO DATA	RESUME	CV
MEANING	Used in early eras which covered the personal details of a person	Precise and saturated job profile of a person	A detailed description of the person along with one's job profile one has accomplished
LENGTH	Not more than 1 page	Maximum 2 pages	May vary (generally 4-5 pages)
KEY FOCUS	Personal information	Educational details and past job details	Detailed personal, curricular, educational and past job profile handling information
WHEN TO USE	Applying for marriage proposals or govt. posts	Job seeking profiles or a fresh job	Internship, fellowship, higher job posts

Contd.

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December 6-18,2021

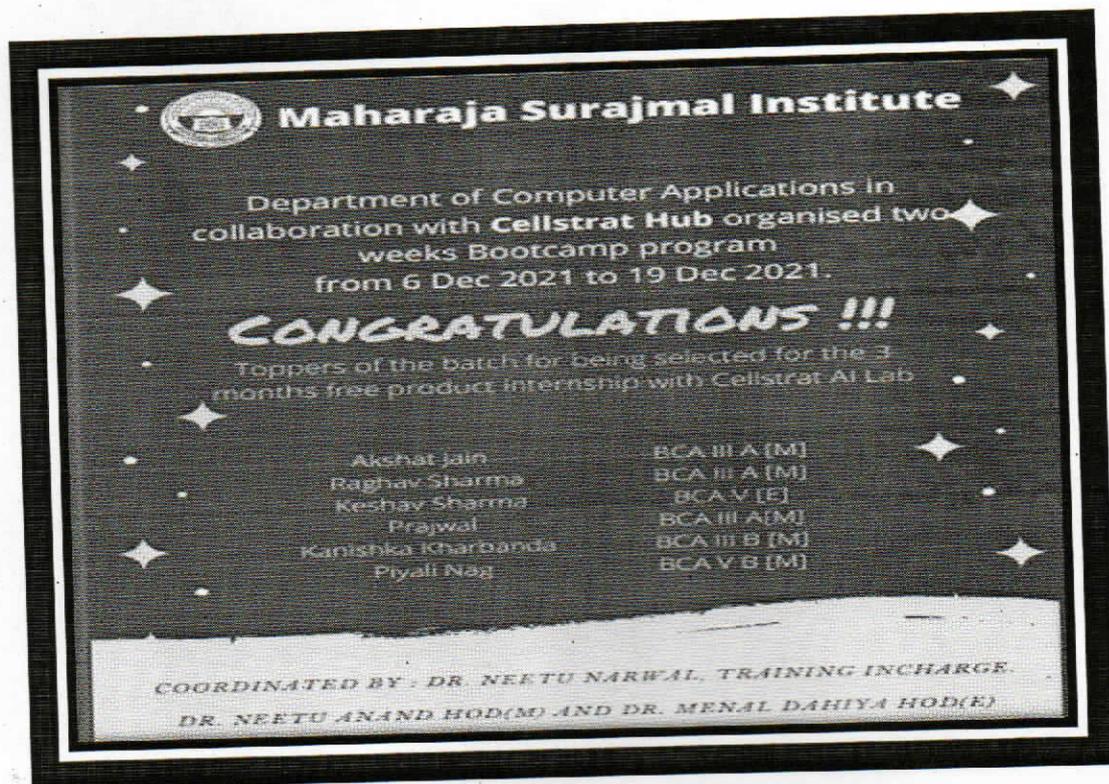
**Winter Training Report**

Maharaja Surajmal Institute, Department of Computer Application organised, Two Weeks Winter Training - Bootcamp Program in collaboration with Cellstrat AI. The program was attended by 80 students of BCA III and BCA V Semester of both the shifts. After successful completion of the program the organisation has shortlisted six students for three months free internship with Cellstrat AI Lab.

Name of Students are:

- Akshat Jain, BCA III A [M]
- Raghav Sharma, BCA III A [M]
- Keshav Sharma, BCA V [E]
- Prajwal, BCA III A [M]
- Kanishka Kharbanda, BCA III B [M]
- Piyali Nagpal, BCA V B [M]

The Bootcamp was organised by Dr. Neetu Narwal Training Incharge-BCA along with Dr. Neetu Anand, BCA HOD[M] and Dr. Menal Dahiya, BCA HOD [E].

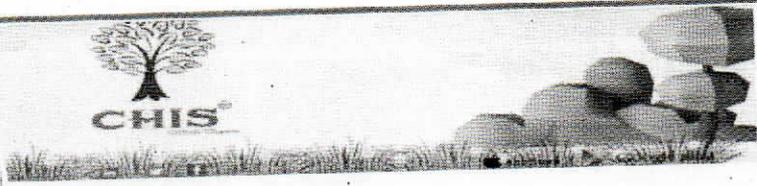


**Webinar on Marketing Master**

November 23, 2021

Maharaja Surajmal Institute E Cell organized webinar on Marketing Master on 23rd November To discuss tips for budding entrepreneurs for Marketing and opportunity analysis.

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Day 3: E cell activity with young entrepreneur Mr. Anmol Singh

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5. Skill Development Program  
1,2022

December 30, 2021-January

\*E. cell MSI\* have organized a \*Skill Development program\* which is essential for students in institutions to enhance their skill for becoming entrepreneurs. The other aims for the conduct of the Program are

- Updating knowledge and improving organizational and pedagogical skills of students for entrepreneurship.
- To update the knowledge by providing an opportunity for interaction and mutual exchange of ideas
- Providing an opportunity for all to familiarize themselves with entrepreneurship practices, including the idea generation, SWOT analysis, funding opportunities, IPR related challenges and solutions, financial planning and incubation facilities.

29/12/21- E cell orientation for first year students

DAY 1 : 30th December 2021

Speaker: Dr. Sharan Shetty

**Dr. Sharan Kumar Shetty**

Ph.D(Banking), MBA (Finance), KSET(Management)  
Associate Professor & Member of Governing Body MSN Institute of Management-Mangaluru. Member of BOS & BOE and Editorial Board Member of International Publications. Financial Advisor, Motivational Speaker and Educational Consultant. Ideator and Founder of Capital Advisors (Start-up Firm)

An acknowledged professional with vast experience in both academics and industry. Veteran in the field of Management Education, Research and Administration with a vibrant career spanning nearly two decades that reflects rich Indian and overseas experience and year-on-year success in Teaching, Training, Research and Educational Leadership. Dr. Shetty is a trainer for Financial Markets and conducted numerous training programmes in national and international platforms on the topics such as Finance for non-financial executives, Start-Up Mantras for Educators and Budding Leaders, Research Aim and Title formation, Career Guidance, Higher Education and Impact of Digitalization in Education system. Started career in Accenture as a trainer. Served as a Visiting Faculty in XLRI, Christ, PESIT, IBS, IBMR, IIBS and moved to Malaysia to continue his further academic service. He has undertaken assignments in Sri Lanka, Bhutan, Philippines, Vietnam, Cambodia, Thailand and Malaysia. Developed contents for ODL programme and delivered training programmes to the Real Asset certification in the ASEAN countries. He holds a credit of training executives of top Indian and foreign banks like ICICI, Axis, Kotak, RBL Malaysian Bank and HSBC. Presented and Published research papers in National and International Journals. Dr. Shetty has been associated with top institutions in India and abroad as a governing council member and also a member of Board of studies. He is an inspirational speaker too and delivered programmes in Radio and television channels.

DAY 2\*

\*Topic: Importance of Internship and Social Media\*

Speaker: Pratyush Raj

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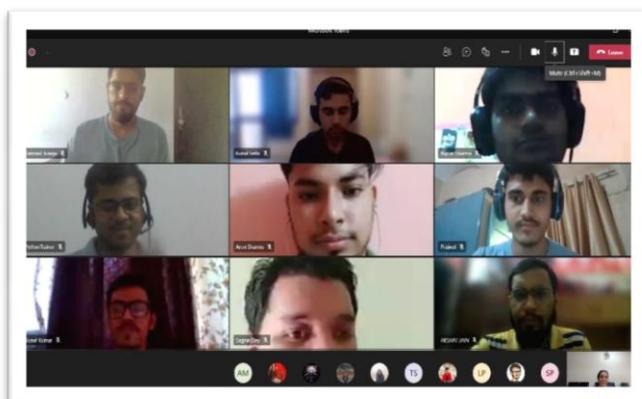
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## Summer Training Report- Aug 2021

2<sup>nd</sup> Aug-31<sup>st</sup> August,2021



Maharaja Surajmal Institute, Department of Computer Applications organized One Month Summer Training for BCA III and V Semester students in collaboration with Croma Campus



Training & Development Private Limited, Sector-03, Noida-201301, (U.P.) from 2 Aug 2021 to 31 Aug 2021. Training program offered courses in two latest technologies used in Industry - Python

with Machine Learning and MERN Stack.

The resource persons for the training programme were Mr. Tanveer and Mr. Navneet Kumar. Students designed live projects during the course, and they were awarded with certificate of completion at the end of the program. The Training programme was organized by Dr. Neetu Narwal, Associate Professor, Training In charge (BCA), Mr. Harjender Singh, Assistant Professor, Dr. Neetu Anand, HOD-BCA[M] and Dr. Menal Dahiya, HOD-BCA[E].

42

## Virtual Power Seminar on Ecosystem for Developing A Sustainable Start-up

August 28, 2021

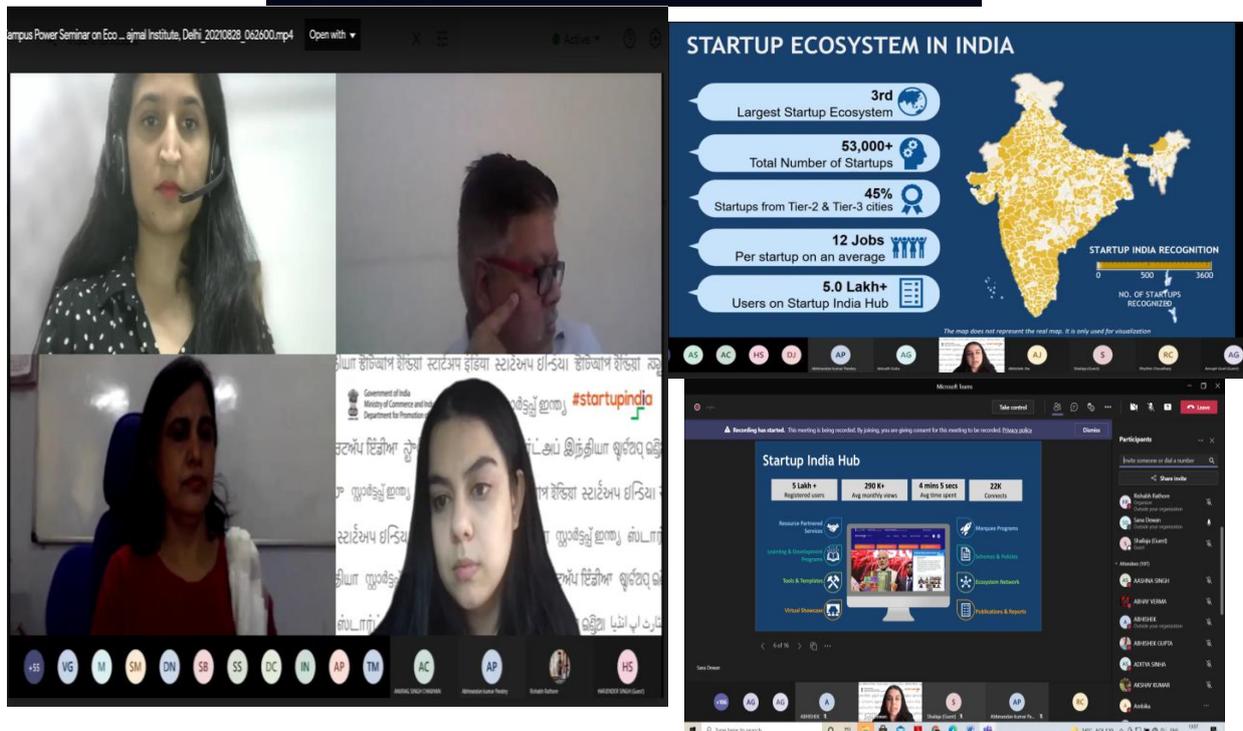
CSI Student Branch of Maharaja Surajmal Institute organized a virtual power seminar titled “Ecosystem for Developing A Sustainable Startup” on 28th August 2021 in association with ICT Academy. Eminent Speakers from the Industry **Ms. Shailaja Gupta** - Analytics Manager at Strides Pharma Science Ltd and **Ms. Sana Devan**- Assistant Manager-Startup India, Invest India shared their valuable knowledge and enlightened us with industry relevant insights for developing a Startup. The CSI team organized this power seminar on the online platform Microsoft Teams. Mver than 130 participants attended the seminar including students of BTech, BCA, MCA, MSc, BSc, BA (Hons.), many other streams, faculty, and many others from various colleges of region one and other CSI Regions.

Entrepreneurship and innovation are the engines of economic growth and the societal progress. In spite of the considerable advances in the rise and growth of start-ups, the number of start-ups that we have in India is not so encouraging which leads the need for a sustainable ecosystem. The 2017 Global Start-up Ecosystem Report indicates that several Indian startups struggle for survival and thus a renewed focus on the recent advances and the forces that underpin the start-up ecosystem in India assumes significance.

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Welcome address was delivered by **Prof. (Dr.) Harish Singh**, Deputy Director, Maharaja Surajmal Institute. He addressed the listeners with a warm greeting and briefed them about the need and importance of Sustainable Startup in the Ecosystem. Speaker from ICT Academy, **Abhinandan Pandey**, Relationship Manager (Corporate Communications, and Government Initiatives) informed about the initiatives taken by ICT Academy to bridge the Academia-Industry gap. **Ms. Rhythm Choudhary**, Convenor CSI Student Branch & Coordinator- ICT Academy moderated the power seminar. **Ms. Shailaja Gupta**, a keynote speaker and an expert in analytics, working as Analytics Manager at Strides Pharma Science Ltd. She discussed about the Business Model, Funding Providers, Incubators & Accelerators, Service Providers, Govt. Agencies, Research Organizations and Economical Impact for Sustainable start-ups. The second keynote speaker of the event, **Ms. Sana Devan** Assistant Manager-Startup India, Invest India. She discussed about the StartupIndia Initiatives launched on 16<sup>th</sup> January 2016 and pillars of action plan. She also discussed about the procedure of filing applications for Start-ups to encourage the students for it.

Vote of thanks was delivered by **Dr. Monika Davar**, Assistant Professor, B.Ed. department. This power seminar organized by CSI Student Branch Faculty Members: **Ms. Rhythm Choudhary**-Convenor, **Mr. Manoj Kumar**- Convenor, and **Mr. Harjender Singh** - Coordinator.



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## Webinar: How to do well in a GD

October 1,2021

Maharaja Surajmal Institute organized a webinar on Friday, October 1st, 2021; on the topic: How to do well in Group Discussion. The guest speaker was Mr. Amit Poddar, Senior Regional Head in T.I.M.E. Education, the webinar was conducted on Microsoft Teams and it went on from 01:00 pm to 02:30 pm. Nearly 90 students joined this webinar.

The webinar started with a basic description of a GD which was followed by a discussion on sample topics. The speaker told that one can get topics out of three categories, which could be:

1. Knowledge-based
2. Abstract based
3. Case study/situation based, he then gave certain examples of these three categories, and then he also gave tips to the students on how to prepare for such topics.

Then the speaker told the students about the significance of Group discussion and how is it different from public speaking, elocution, extempore, and debate. He told that in a GD, one may have points for both, for, and against the topic, which is completely fine, one may express all these points in sequence, on the contrary, one needs to stick to one side only in a debate.

Then he gave a technical definition of a GD which is as follows:

“A group discussion is a forum where people sit together, discuss a topic with the common objective of finding a solution for a problem or discussing an issue given to them.”

The next topic was about the basics such as the group size, seating arrangement, time allotted, what is the role of a moderator, how to start and end a discussion, how to address the group members, etc. The last topic before conducted the mock GD was the parameters of performance which are content, group behavior, leadership, and communication.

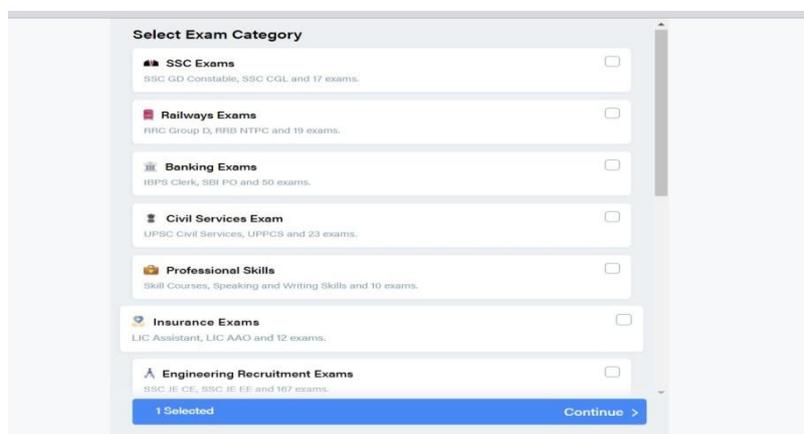
The last part of the webinar was a mock GD on the topic: Should the public or the politicians be blamed for the current state of India, the speaker was the moderator, 8 students participated, they were given 1 minute to gather their points. Then they one by one presented their points which ranged from the pandemic, stock exchange to even GST and demonetization. It went on for 10-15 minutes. After the conclusion, the speaker gave individual feedback to each participant.

Throughout the session, students asked their queries from the speaker such as the preferred language in a GD, how to present a point about which the person is not fully sure, etc., which were nicely clarified by the speaker. The session concluded after the mock GD.

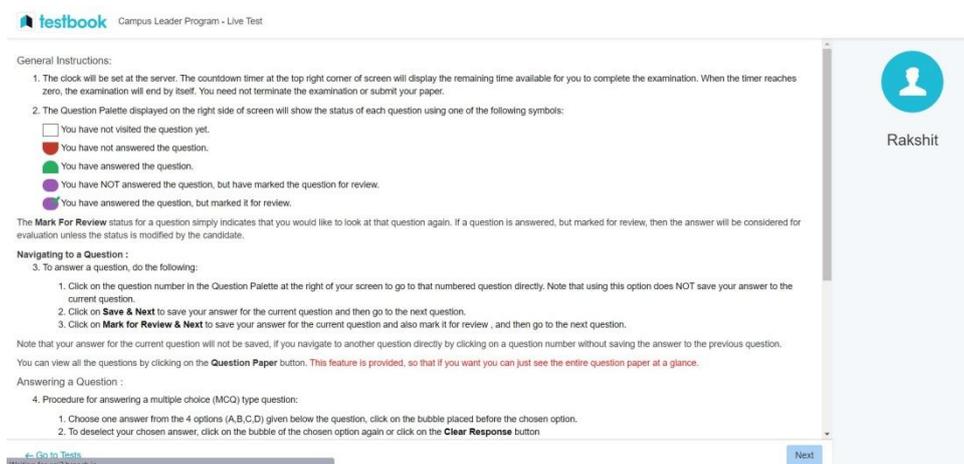
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## APTITUDE TEST, TESTBOOK CAMPUS LEADER PROGRAM September 4, 2021

Testbook - Campus Leader Program conducted a live aptitude exam on 4 September 2021, for the duration of 2 hours . The students had to register for the Aptitude exam by providing Some basic personal details along with qualities as a leader , and their reason as to why they wanted to apply for the program. The Aptitude test had various categories from SSC , Railways , Banking to CAT and College Placement tests. All of these Tests had various subcategories of Tests in them.



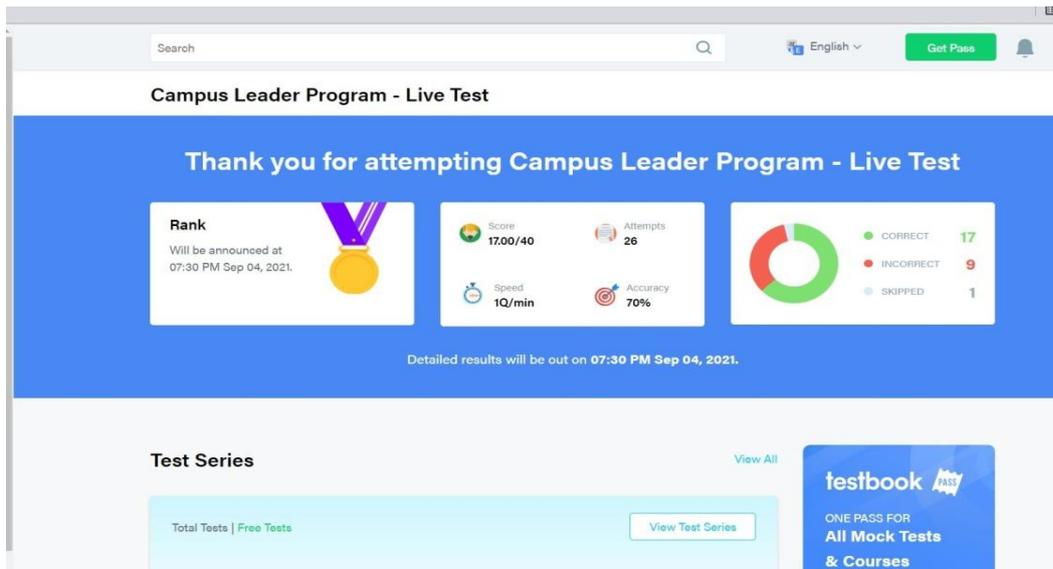
The CAT Exam Had two Aspects to it, the General Business Awareness and Aptitude Awareness. Each had 15 questions, with 1 mark being awarded for each correct answer. There was no negative marking of any sort. All of these questions had to be attempted in a span of 30 mins. All of these general instructions along with question identification and navigation were informed before the test.



The General Business Awareness section had questions about basic management , marketing and financial terms , like sales strategy , leadership , social media marketing etc . While on the other hand the Aptitude awareness section had questions from logical reasoning and quantitative mathematics.

The Test ended with providing the result in demographics such as score, speed i.e number of questions per minute , accuracy etc . Detailed results of the test were rolled out at 7:30 pm on 4 September 2021 .

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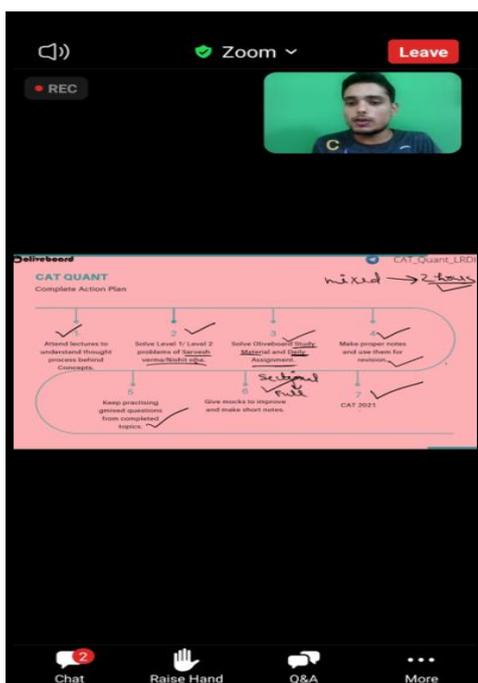
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### Report on 13x Vaave Webinar

September 18, 2021

The pre-placement cell of Maharaja Surajmal Institute organized a webinar on Saturday, 18th September 2021 on Zoom which commenced at 04:30 pm. It was conducted by 13x by Vaave and the speaker for the webinar was Mr. Prashant Chaudhry. 13x is a program that will provide 13x Insights for MBA preparation and it will also give the chance to interact with the alumni of various Top B schools. The topic was: ACE 99+%ile in Quant.

The Agenda of this webinar was to brief about the expectations from CAT, 2021, how to set a goal in QA session, preparing a strategy, solving a few previous year's questions, and lastly, Q and A. Proper bifurcation of types of questions and how much time needs to be spent was clearly defined. Then there was some discussion about CAT 2020 marks vs percentiles through a graph and some tabular data of the past three years.



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This was followed by explaining the Syllabus of CAT in a quite descriptive manner. The number of days was also mentioned corresponding to the topic telling the students that how much time each topic requires.

Then, the speaker talked about practicing Quant, he told about the 5-step ordering process which is as follows:

Study all the concepts involved.

Apply those concepts while practicing questions.

Make notes by noting down all important concepts and questions.

Keep solving few questions every week for every chapter you completed.

Make short notes/formula sheets for ultra revision.

Then, he told about the CPRM Approach to quant which is concept, practice, revision, mock.

He then gave insights about the 50-day crash course for CAT, 2021 organized by Oliveboard. Then he gave the complete action plan after one has enrolled in this course. He also told about the mock-taking strategy.

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The speaker then solved around 4-5 questions from CAT, 2020 to give an idea to the audience regarding the type of questions asked. Lastly, few students asked their queries like how much time is sufficient to prepare for CAT, what is the difference between CAT and GMAT.

The session concluded after the QnA. Overall the session was very insightful, thanks to Vaave for conducting this webinar, Looking forward to more such sessions in the future.

46

**“Soft Skills and Communication” By Uptoskills**

**20<sup>th</sup> Sept to 24<sup>th</sup> Sept 2021**

The First Day of the Uptoskills 5 day Campus Ready Programme organized in association with Maharaja Surajmal Institute started with an informal chit chat between the trainer Ms Meetu and the attendees about their experience attending online lectures, personal anecdotes, etc. It was followed by a small activity wherein the attendees identified themselves with an animal and talked about how their personality aligns with that animal. The answers ranged from a lion- being brave, to a cheetah- being swift.

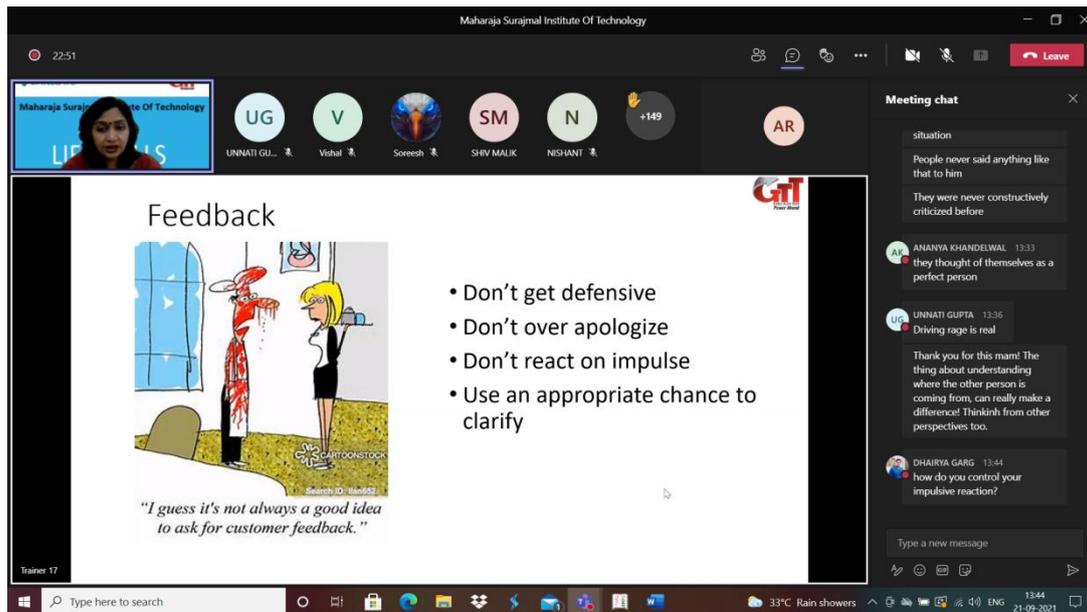
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The trainer followed up with the topic, whether working under pressure yields better results or not. The attendees had varied opinions, where some agreed that yes critical and pressure situations do lead to better results, and on the other hand, some suggested that they do not.

This was followed by a fruitful discussion on the importance of communication skills for professionals. Some of the topics under this were how communication helps to improve performance, leadership skills, improve body language and reduce stress. The session further moved on to talk about communication percentage where it was discussed how little words matter in comparison to body language and voice of the speaker. The speaker then talked about the Communication process which incorporated how crucial feedback is in an effective conversation. The session then moved on to discuss the types of barriers to effective communication. The speaker explained how linguistic, psychological, emotional, cultural, attitude, and perception barriers lead to ineffective communication through personal anecdotes. Further, the session proceeded towards the 4S of communication, namely sincerity, simplicity, shortness, and strength. The speaker explained each with an in-depth personal example to keep the audience hooked up. The next topic up for discussion was the types of communication which included verbal, non-verbal, written, visual, and listening communication. All of these were discussed in depth along with their sub-categories like eye contact, body language, email, active listening, infographics, etc. The session moved ahead with another activity which was meant to tell the importance of tone while speaking. The trainer said the same word in different tones and then asked the students that what they could interpret from the tone. There was another activity to tell the importance of posture while speaking in which a student was asked to introduce himself while looking down and with a rounded back, then the same person was asked to give his introduction with his back straight, there was much difference seen in the two introductions, the latter sounded much more confident. So, it was concluded that a good posture enhances the speech of a person.

This was followed by discussing Verbal communication and all its important elements such as volume, rate, tone, emphasis, etc. Then, the trainer talked about articulation which further includes Grammar, Pronunciation, and Vocabulary; fillers, and orators. Some examples of good orators in history were also discussed.



The next topic was non-verbal communication, it was told that just the body language could indicate that whether the person is willing to listen or not, whether the person is dominating or submissive, etc.

Then the discussion moved on to how to work perspective can be changed by making sure to understand the situation before jumping to the conclusion. She further discussed temper and emotional quotient, this was complemented by a short QnA as well. Then the trainer showed a video titled 'Brune Brown on Empathy', this was shown to make the students understand the difference between sympathy and empathy.

Then the discussion moved to Group discussion, what is it, the purpose it serves, important tips to be successful in a GD, etc. Then two GDs took place where around 8-10 students participated in each. The first topic was movies vs books and the second topic was degrees were meant for the past, not in the present times.. Further, the speaker talked about the importance of time management as a necessity and also an effective way to reduce stress. The session delved into the importance of making a stress log as an efficient way to bust stress. The speaker then talked about some steps that can help in stress management, namely one should expect rejection, take a step back and reflect, find a way to stay positive, take care of yourself.

Towards the end, the final topic picked up was Corporate values wherein pointers like integrity, ownership, respect, boldness, trustworthiness, accountability, and autodidacticism were pondered upon among others. The session ended with positive and brilliant feedback given by the attendees ranging from the session being the most interactive and interesting to behavioral changes being incorporated in many of the attendee's personalities.

47

## Career Edge Workshop

October 9-10,2021

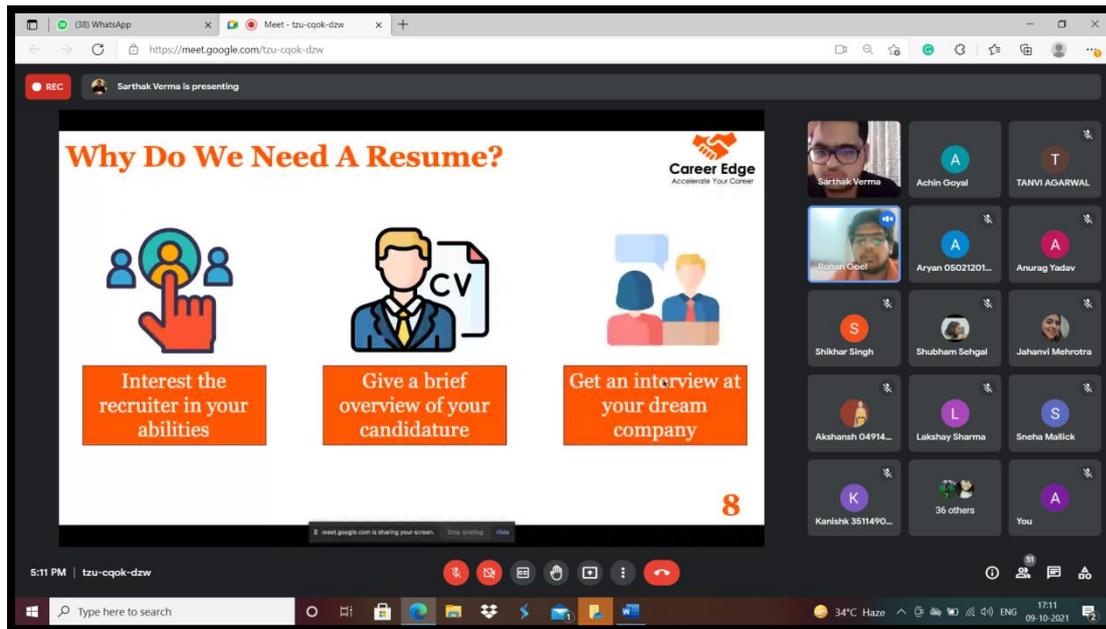
The pre-placement cell in collaboration with Adverteer, the marketing society of Maharaja Surajmal Institute organized a workshop on two days, they were conducted by 4 mentors of Career Edge, who come from top colleges to guide the students. 9th October 2021, Saturday, was the first day and 10th October 2021, Sunday, was the second day.

The agenda for day 1 was to discuss career options in Finance and how to make a nice resume. The workshop began with a brief introduction of Career Edge, its founding members, and the four mentors who were conducting the workshop. It took place on Google meet and 51 students had attended this workshop.

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Then began the first half of the workshop which was: Career options in finance. There was in-depth discussion and explanation done by the speakers about the options one has in some particular field, for instance, under accountancy, there are audit, tax, risk assessment, etc., under Investment management, there are corporate finance, debt investment, portfolio management, etc.; and then under investment advisory, there are credit rating, investment banking, financial planner, etc.

Then began the second half, resume making. First, the mentors talked about the need for a resume. Then they discussed the layout and appearance of a good resume which was followed by making the right choice of words while writing a resume. Then, the discussion moved further to the spikes in the resume which are skill, experience, and PoR, and lastly they discussed how and where to begin when writing a resume.



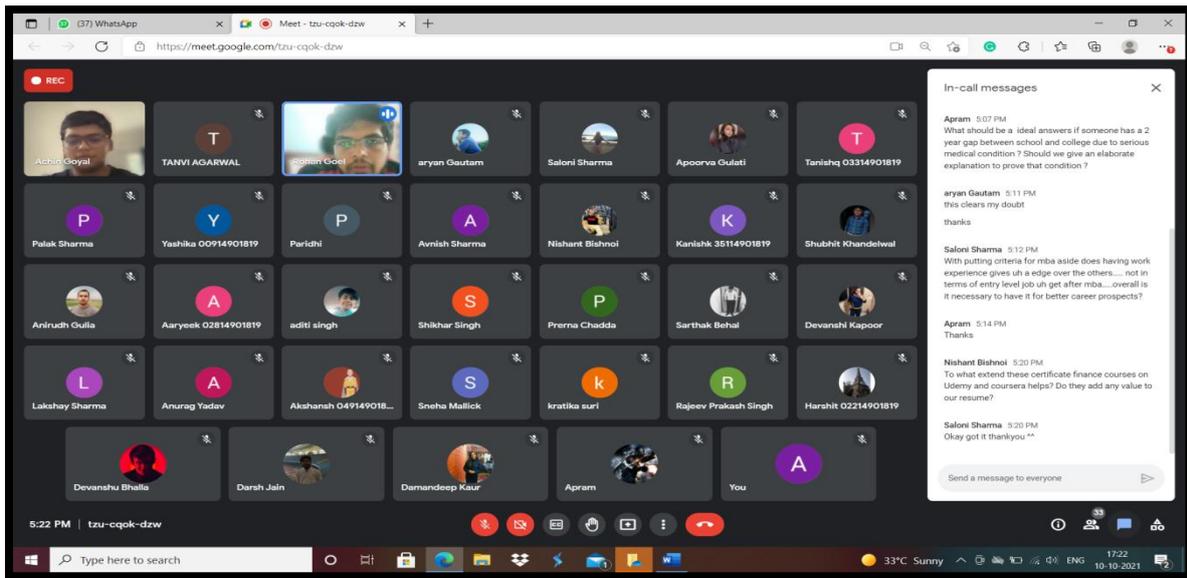
Throughout the session, students kept asking their doubts such as which one is better: MBA or CFA, whether to pursue CFA alongside or after MBA, etc., all these doubts were clarified nicely by the mentors. Day 1 ended at 05:55 pm.

For the second day, the agenda was to discuss how to ace the technical rounds and HR interview experience. It took place on Google meet and 31 students had attended this workshop.

The workshop began with a discussion on acing the technical round which comprises of general topics (Micro and Macro Economics, Finance news. Latest deals, etc.), Corporate finance (3 statements, ratios, etc.), and Investment banking (M&A valuation, sector prep, ratio, etc.). The mentors also talked about sources for each field such as Investopedia, economic times, correlation and line-item movement & effect, financial statements revision, changes in budget/monetary/fiscal policies.

The workshop moved ahead with a discussion on the HR round which includes the aptitude round, company prep, role prep, strengths and weaknesses, incident-specific questions to see the leadership skills, ethics, etc.

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Students asked several questions like, are NISM courses worth doing and adding to resume? Does putting work experience aside MBA in the resume give you an edge etc. All these doubts were cleared by the mentors.

Day 2 ended at 05:40 pm, overall, the workshop went great and the attendees have learned a lot. We look forward to more such workshops.



No. of participants: Day 1: 51, Day 2: 31

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