



SURAJMAL MEMORIAL EDUCATION SOCIETY (Regd.)

C-4, JANAK PURI, NEW DELHI-110 058.

Phone : 25552667, 25528117 Fax : 91-11-25528116

E-mail : principalmsi@yahoo.co.in

Ref. No. SMEs/2021/263/1936

30th ^{Dated} July 2021

To

Sh. Raghuvir Singh Kundu
Prop.
DKSA Securitas
F-581, 3rd Floor, Lado Sarai
New Delhi-110030

Subject: Extension of Contract

Reference your letter dated 12.7.2021 for extension of Contract on Security & House Keeping Services.

Your contract has been further extended for a period one year from 1st August, 2021 to 31st July, 2022 on the existing rates and with the same terms and conditions as stipulated in the Agreement of House Keeping and Security Services made on 7th day of January, 2019.

The performance will be watched / observed closely during the above said period for further decision.

c.c : ✓ Director MSI/MSIT (Ms. Anvinder)
✓ Sr. A.O.
✓ Hostel Warden (Boys/girls) 3/8/21
✓ Asstt Care Taker

(Ajit Singh Chaudhary)
Secretary

Received
Rajh
02/08/21

Ude
3/8/2021

(Rajh)
(Rajh)
A/c
o/c

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

46



SURAJMAL MEMORIAL EDUCATION SOCIETY (Regd.)

C-4, JANAK PURI, NEW DELHI-110 058.

Phone : 25552667, 25528117 Fax : 91-11-25528116

E-mail : principalmsi@yahoo.co.in

28th November 2020

Ref. No. SIMES/2020/230/970

Sh. Bhagwan Das
S/o Sh. Shyam Lal
1/32 Gali No. 7
Indra Gali Ashok Nagar Delhi
Contact No. 8510937448

With reference to the agreement held between you and SMES on 11.3.2019. We are providing you contract for beautification and maintenance of lawns and plants / trees in the campus of SMES C-4, Janakpuri New Delhi-110058. The matter was discussed in details in the Maintenance Committee meeting of the society on 17.12.2019 at society's office. After discussion the committee decided to extend the contract period for 11 months from 01.12.2020 to 31.10.2021@ Rs. 37000/- per month.

You are required to receive a copy of this letter as acceptance of agreement between you and SMES.

All gardening work

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Ajit Singh
Sh. Ajit Singh Choudhary
Secretary
H CHAUDHARY
Secretary
Surajmal Memorial Education Society
C-4, Janakpuri, New Delhi-110058

महाराज दादा

Encl: As stated

5/12/2020

CC: Account department/ Assistant Care Taker/ Hostel Warden

(Both) Admin Officer

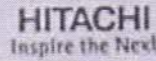
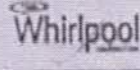
10/11/20
10/11/20
10/11/20



DAMAN INTER COOL SYSTEMS

33518112L
7053385512
@gmail.com

(7)



No. DICS/0361/2020-21

BILL

Dated 02/11/2020

M/s. Maharaja Surajmal Institute C-4 Janak Puri 110058

(Sub - Bill of AMC for Split & WTAC AC of 1.5 TR / 2 TR and Water Cooler at MSI)

Date range period 1st quarter 1st August 2020 TO 31st October 2020

S. No	ITEM OF WORK	QTY	RATE (Rs)	AMOUNT (Rs)
1	<u>MSI NEW AIR CONDITIONER</u>			
	Comprehensive Annual maintenance of Split AC 1.5 TR / 2TR	19 Nos	1,800 Each @ per Annual	8,550.00/-
	Comprehensive Annual maintenance of WTAC 1.5 TR / 2TR	24 Nos	1,800 Each @ per Annual	10,800.00/-
	<u>MSI OLD AIR CONDITIONER & WATER COOLER</u>			
1	Comprehensive Annual maintenance of WTAC 1.5 TR / 2TR	10 Nos	1,800 Each @ per Annual	4,500.00/-
2	Comprehensive Annual maintenance of Water Cooler	06 Nos	1,400 Each @ per Annual	2,100.00/-
	Carry made in Bill register		2,335.50/-	25,950.00/-
	at 13% GST		2,335.50/-	+ 4,671.00/-
	Amount Budget		8,536.09/-	
	at 13% GST		30,621.00/-	30,621.00/-
	Total Rs			30,621.00/-
	Thirty Thousand six hundred and twenty one Rupees Only			
	TOTAL Rs			30,621.00/-

Verified by A.C. Singh
1st quarter 1st August 2020 to 31st October 2020
Bill for MSI
Rs 30,621/-
Handed over to the carrying agencies and clear receipts obtained from them
Interest will be charged @ 18% per annum if bill not paid, within 30 days

For DAMAN INTER COOL SYSTEMS (GURPREET SINGH)
90 A SHIV VIHAR NILOT/II EXTENSION NEW DELHI - 110041
9811124140

Yours truly,
Ajit Singh Chaudhary
Secretary
Surajmal Memorial Education Society
C-4, Janakpuri, New Delhi - 110058

Rachita Rana

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

CK Elevator Pvt. Ltd.

4.4.2
Lift

Manufactures & Contractors, Passengers, Cepside, Hospital, Dumbwaiters & Freight Elevators

D-5, Sec 16A, Pkt-3, Dwarka, New Delhi-78 Email: info@ckelevators.com

Name & Address of Buyer's Maharaja Surajmal		State Code: 07
Trade Name C-4 Janakpuri New Delhi		Sr No of Invoice 129
City New Delhi		Date of Invoice 19/08/2021
STATE New Delhi		STATE CODE 110058

Sr No.	Description of Goods	HSN Code	Quantity	Rate	Amount
	Annual maintainance charge of 2 nos Lift	998718	01 Sub.		6850/-
	Time of period Date 01/08/2021 to 01/08/2021		01 Sub.		6850/-
	3rd Stage Payment				
	Contribution ded for 3 months 01/01 to 31/03/2021				
	Satisfactorily				
Vehicle No	G R No	Date	Total		12,500/-
			CGST @		1,125/-
			SGST @		1,125/-
			IGST @		
			GRAND TOTAL		14,750/-

Total Invoice Value (in Words) **Fourteen thousand seven hundred and fifty Rupees only**

Amount of Tax Deductible in Reverse Charges

Prof. (Dr.) Rachita Rana 24/9

Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-110058

TERMS & CONDITIONS

1. Payment to be made in favour of CK Elevator Pvt. Ltd. Only
2. Cheques should only be used for payment
3. Payment will be charged 12% if payment not received within 10 days
4. Subject to CK Elevator Pvt. Ltd. Terms & Conditions

CGST	SGST	IGST
<p>Handwritten: 29.9.2021</p> <p>Signature: Rachita Rana</p> <p>Branch</p>		
<p>Handwritten: (Handwritten Name)</p>		

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Authorized Signatory

4-4-2
CCTV



MAHARAJA SURAJMAL INSTITUTE

Recognised by UGC u/s 2 (f), NAAC 'A' Grade Accredited
(Affiliated to Guru Gobind Singh Indraprastha University)

C-4, Janak Puri, New Delhi- 110 058. Phones : 25552667, 25528117

Fax : 91-11-25528116 E-mail : principalmsi@yahoo.co.in

Website : msi-ggsip.org

Ref. No. :

Dated : 15-06-2021

Mr. Rajnit Singh
M/s Intech Systems Corp.
Block-G, Qutub Vihar
Phase-I, New Delhi-110071

Subject: Order – Annual Maintenance Contract of CCTVs in MSI

Sir,

We are pleased to inform you that your proposal for Comprehensive Annual Maintenance Contract of CCTVs installed in classrooms, staff rooms, labs and corridors of Maharaja Surajmal Institute at C-4, Janakpuri has been approved. Accordingly, an order for the following items at the total cost of Rs. 1,50,000 /- per annum (Quarterly payment of Rs. 37,500 /-) from 20-06-2021 to 19-06-2022 is placed:

SNo	Description	Model No	Total No. Items to be purchased
1.	<u>IP bullet camera:</u> Hikvision (upto 2mp, 2.8mm lens)	-	7
2.	<u>NVR:</u> Hikvision (8-channels)	-	1
3.	<u>HD dome camera:</u> Hikvision (2mp, 1080 resolution, 2.8mm lens)	DS-2CE5ADOT-IRPF	130
4.	<u>DVR:</u> Hikvision (16-channels) with 2 sata & 16 audio recording	DS-7216HQHI-K2/16	9
5.	<u>DVR:</u> Hikvision (8-channels) with 2 sata & 8 audio recording	-	1
6.	Hard Disk (4/6 TB)	WD/Seagate	11
7.	All Other CCTVs related items except wiring		

Terms & Conditions for AMC of CCTVS installed in Janakpuri Campus:

1. The Annual Maintenance Contract is Comprehensive i.e. including all accessories parts except cables.
2. The duration of Maintenance Contract is one year i.e. 16-06-2021 to 15-06-2022.
3. The Bill will be generated quarterly, at the end of the Quarter, and will be made after getting satisfactory service report by the CCTVs, Incharge/Members of the concerned Institute.
4. If there is any problem occurs in whole items i.e. Cameras, DVRs, adaptors, radio links, Hard Disk & other CCTVs related items then it will be replaced by new product and any part, which is repairable, will be repaired by the Vendor without any charges.
5. Cleaning of all the Cameras & DVR will be done once in every billing quarter by the engineer of the AMC provider.
6. The Engineer will visit the site once in every week, he will inspect and check all the peripherals related to CCTVs but in case of any complaint then AMC vendor have to solve the problem within 48 hours of complaint registered, if the issue is not resolved within the limit period then a charge for one day (Rs. 800/-) as per the vendor quoted for non-comprehensive AMC will be deducted in the current quarter bill.

Rachita Rana
(Prof. Rachita Rana) 15/6
Director MSI

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58.



MAHARAJA SURAJMAL INSTITUTE

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(Affiliated to Guru Gobind Singh Indraprastha University)

C-4, Janak Puri, New Delhi- 110 058. Phones : 25552667, 25528117

Fax : 91-11-25528116 E-mail : principalmsi@yahoo.co.in

Website : msi-ggsip.org

Ref. No. :

Dated : 15-06-2021

Mr. Rajnit Singh
M/s Intech Systems Corp.
Block-G, Qutub Vihar
Phase-I, New Delhi-110071

Subject: Order – Annual Maintenance Contract of CCTVs in Hostel

Sir,

We are pleased to inform you that your proposal for **Comprehensive Annual Maintenance Contract of CCTVs in Hostel** at C-4, Janakpuri Campus has been approved. Accordingly, an order for AMC of the following items @ Rs. 56,000 /- per annum (Quarterly payment of Rs. 14,000 /-) from 20-06-2021 to 19-06-2022 is placed:

SNo	Description	Model No	Total No. Items to be purchased
1.	<u>IP dome camera:</u> Hikvision (4mp, upto 4k resolution, 2.8mm lens)	DS- 2CD2143GO-IS	44
2.	<u>NVR:</u> Hikvision (16-channels) with 2 sata	DS-7616NI-K2	03
3.	<u>HD dome camera:</u> Hikvision (2mp, 1080 resolution, 2.8mm lens)	DS-2CE5ADOT-IRPF	7
4.	<u>DVR:</u> Hikvision (8-channels) with 2 sata & 8 audio recording	-	1
5.	POE Switch - 24 ports	Gigabit, fully managed	1
6.	POE Switch - 8 ports	Gigabit, fully managed	5
7.	Hard Disk (4/6 TB)	WD/Seagate	3
8.	All Other CCTVs related items except wiring		

Terms & Conditions for AMC of CCTVS installed in Janakpuri Campus:

1. The Annual Maintenance Contract is Comprehensive i.e. including all accessories parts except cables.
2. The duration of Maintenance Contract is one year i.e. 16-06-2021 to 15-06-2022.
3. The Bill will be generated quarterly, at the end of the Quarter, and will be made after getting satisfactory service report by the CCTVs, Incharge/Members of the concerned Institute.
4. If there is any problem occurs in whole items i.e. Cameras, DVRs, adaptors, radio links, Hard Disk & other CCTVs related items then it will be replaced by new product and any part, which is repairable, will be repaired by the Vendor without any charges.
5. Cleaning of all the Cameras & DVR will be done once in every billing quarter by the engineer of the AMC provider.
6. The Engineer will visit the site once in every week, he will inspect and check all the peripherals related to CCTVs but in case of any complaint then AMC vendor have to solve the problem within 48 hours of complaint registered, if the issue is not resolved within the limit period then a charge for one day (Rs. 800/-) as per the vendor quoted for non-comprehensive AMC will be deducted in the current quarter.

Rachita Rana
(Prof. Rachita Rana)
Director MSI

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58



MAHARAJA SURAJMAL INSTITUTE

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(Affiliated to Guru Gobind Singh Indraprastha University)

C-4, Janak Puri, New Delhi- 110 058. Phones : 25552667, 25528117

Fax : 91-11-25528116 E-mail : principalmsi@yahoo.co.in

Website : msi-ggsip.org

Ref. No. MSI/2021/348/398

Dated : 25/3/21

To,

Mr. Arpit Srivastav

M/s SK Technologies Pvt. Ltd.

A-11C, Vishal Kunj, Rahgubir Nagar

Near Thana Rajouri Garden

New Delhi - 110027

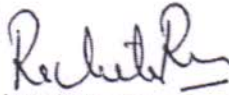
Subject: Annual Maintenance Contract (Comprehensive) for Biometric Machine

Sir,

We are pleased to inform you that, your proposal for Comprehensive Annual Maintenance Contract for Biometric Machine installed in Maharaja Surajmal Institute, C-4, Janakpuri, New Delhi - 110058 has been accepted. Accordingly, an order for AMC of biometric machine at the cost of RS. 4500/- per annum from 01-04-2021 to 31-03-2022 is placed.

Terms & Conditions:

1.	GST @ 18% extra
2.	The duration of Maintenance Contract is one year, i.e. from 01-04-2021 to 31-03-2022.
3.	Payment 50% after receiving bill & balance after completion of six month.
4.	Performance will be evaluated after six months, if found un-satisfactory, contract can be terminated.
5.	This AMC (i.e. Comprehensive) package includes one year of support services for the complete system (hardware & software) including spare parts, License key and component replacement charges.
6.	AMC charges include upto three onsite visits to the client location for technical support.


(Prof. Rachita Rana)
Director


Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

NOTE for Approval

4.4.2
Intercom

M/s Gyan Telecommunications, B-241, Shivaji Vihar, PO.-Rajouri Garden, New Delhi-110027 is looking the Annual Maintenance Contract for EPABX system since 2011.

Accordingly, Annual Maintenance Contract for one year from 10.04.2020 to 09.04.2021 was issued to him on dated 03-06-2020 @ Rs. 25000/- (GST as applicable). During the period, no bill has been quoted by the vendor during lockdown. The terms and conditions also laid down in such orders.

The AMC contract with M/s Gyan Telecommunications has been expired on 09-04-2021. The service report / performance of M/s Gyan Telecommunications is satisfactory and there is no complaint of AMC.

Now, M/s Gyan Telecommunications has requested vide letter dated 06-04-2021 for the renewal of AMC and has agreed to the contract for the AMC of EPABX System for the year 2021-22 @ Rs. 25000/- (GST as applicable) on same terms and conditions.

As per service of AMC there is no complaint against him and users are satisfied from the service of M/s Gyan Telecommunications. Therefore, it is proposed that we may extend the AMC for the period from 10-04-2021 to 09-04-2022 i.e. one year on Annual amount of AMC @ Rs 25000/- (GST as applicable) (on quarterly payment subject to satisfactory report) on the same terms and conditions as given earlier. The payment used be released quantity to him.

Hon'ble Secretary SMES is requested to kindly approve the AMC contract of EPABX System from 10-04-2021 to 09-04-2022 i.e. one year to M/s Gyan Telecommunications.

Rachita Rana
Director MSI

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-110058

Rachita Rana
(Director-MSIT)

Maharaja Surajmal Institute of Technology
Janak Puri, New Delhi-110058

Vineet Kumar Singh
(Vineet Kumar Singh)
Technical Assistant, MSI

Narendra Kumar
Dr. Narendra Kumar
Administrative Officer
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-110058

Ajit Singh Chaudhary
(Secretary SMES)

AJIT SINGH CHAUDHARY
Secretary
Surajmal Memorial Education Society
C-4, Janakpuri, New Delhi-110058

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Nancy
(Nancy, Receptionist)
MSI

SINGH GENERATOR

All Kinds of Electrical Industrial Work,
DG Set 5kva to 500kva AMC Contact
& Networking, Earthing.

Shop no. 141, North Vinod Nagar East Delhi- 110092

Phone no.: 9968251208 Email: bhimsingh1208@gmail.com

GSTIN: 07ESTPS3865Q1ZB, State: 07-Delhi

4.4.2
Generator

Bill To:

MAHARAJA SURAJMAL INSTITUTE OF TECHNOLOGY

C-4, Janakpuri, Delhi-110058

Contact No.: 8800411721

First Half Yearly Payment
January 2021 to July 2021

Invoice No.: 38

Date: 12-07-2021

#	Item name	HSN/ SAC	Quantity	Price/ unit	GST	Amount
1	ANNUAL MAINTANENCE CONTRACT (Period from 13-01-2021 To 12-07-2021) Generator Set Model 250 KVA Cummins		1	₹ 6,000.00	₹ 1,080.00 (18.0%)	₹ 7,080.00
2	ANNUAL MAINTANENCE CONTRACT (Period from 13-01-2021 To 12-07-2021) Generator Set Model 99 KVA Cummins		1	₹ 4,000.00	₹ 720.00 (18.0%)	₹ 4,720.00
Total					₹ 1,800.00	₹ 11,800.00

Invoice Amount In Words

Eleven Thousand Eight Hundred Rupees only

Amounts:

Sub Total	₹ 11,800.00
Total	₹ 11,800.00

Tax type	Taxable amount	Rate	Tax amount
SGST	₹ 10,000.00	9.0%	₹ 900.00
CGST	₹ 10,000.00	9.0%	₹ 900.00

Terms and conditions:

Thank you for doing business with us.

Bank details:

Bank Name: Citizen CO-OP BANK LTD

Bank Account No.: 040100980301

Bank IFSC code: HDFC0CCBL04

For, SINGH GENERATOR



Director
Maharaja Surajmal Institute of Technology
C-4, Janakpuri, New Delhi-110058

www.vyaparapp.in

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Ajit Singh Chaudhary
Secretary
Surajmal Memorial Education Society
C-4, Janakpuri, New Delhi-110058

Generated For Free
Vyapar

4.4.2
DESIGN ACTION GROUP
Architects and Environmental Planners
27, Julema Commercial Complex, Okhla Road,
New Delhi - 110 025, India
Phone : 91-11-26912466 Fax : 91-11-26914133
E mail : dagindia@hotmail.com, dagindia@gmail.com

Houd Hongoli, E-5 New Colony, Panch Batti,
M.I. Road, Jaipur - 302 001, India
Phone : 91-141-2377020, 91-141-2362583

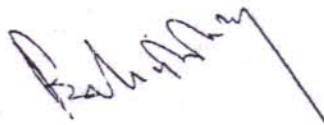
Date 26th November 2008

TO WHOM SO EVER IT MAY CONCERN

Rain water Harvesting and artificial recharge to ground water.

This is certify that Rain water Harvesting and artificial recharge to ground water at Surajmal Memorial Education Society's Institute, C- 4 , Janakpuri, New Delhi. is done as per the technical design provided by Central Ground Water Authority, Ministry of Water Resources , Govt. of India. The recharge wells are functioning properly.

FOR DESIGN ACTION GROUP



B. D Dahiya



Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
HEAD QUARTERS: DELHI FIRE SERVICE: NEW DELHI-110001

No. F6/DFS/MS/Educational/2021/SZ/ 11

Dated: 16/8/21

FIRE SAFETY CERTIFICATE

Certified that the Surajmal Memorial Education Society (Regd.), C-4, Janak Puri, New Delhi-110058 comprised of basement, ground floor plus six upper floors owned/occupied by Surajmal Memorial Education Society (Regd.) was issued FSC by this department vide letter no. F.6/DFS/MS/Educational/2018/SZ/1723 dated 24/07/2018. The building was re-inspected by the officer concerned of this department on 30/07/2021 in presence of Sh. Ajeet Singh Choudhary (Secretary) and found that the building have deemed complied with the fire prevention and fire safety requirements in accordance with rule 33 of the Delhi fire service Rules 2010 and that the building/premises is fit for occupancy class "Educational" w.e.f the date of issue of this certificate for a period of three years in accordance with rule 36 unless renewed under rule 37 or sooner cancelled under Rule 40 and subject to compliance of the conditions under rule 38 of the Delhi Fire Service Rules, 2010 printed below.

Issued on 16/8/21 at New Delhi.

(Atul Gaig)
Director
Delhi Fire Service

Copy to: -

1. Sh. Ajit Chaudhary (Secretary), Surajmal Memorial Education Society (Regd.), C-4, Janak Puri, New Delhi-110058.

Following fire safety directives must be adhered to:-

1. All the fire safety arrangements provided therein shall be maintained in good working condition at all times.
2. The means of escape shall be kept unlocked and unobstructed for unhindered evacuation of occupants in case of emergency.
3. Internal road of 06 m should be kept free from obstructions
4. Any loss of life or property due to non-functional fire safety measures shall be at the risk and responsibility of the management.
5. The trained staff should be available round the clock.
6. Any deviations w.r.t. construction shall be verified by the concerned building sanctioning agency.
7. The certificate may not be treated in any case for the regularization of the unauthorized construction, if any.
8. Basement shall be used as per the building bye laws.
9. The owner/occupier shall submit a declaration every year in the form 'K' provided in the first schedule of Delhi Fire Service Rules 2010, form is available on www.dfs.delhigovt.nic.in.
10. The owner/occupier shall apply for renewal of this Fire Safety Certificate to the Director in the Form 'J' [sub rule (1) of rule 37] along with a copy of this Certificate, six months prior to its expiry.

Rachita Rana

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58



पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
क्षेत्रीय कार्यालय (मध्य)
Ministry of Environment, Forest and Climate Change
Regional Office (Central Region)



केन्द्रीय भवन, पंचम तल, सेक्टर-एच, अलीगंज, लखनऊ-226024

Kendriya Bhawan, 5th Floor, Sector-H, Aliganj, Lucknow- 226024, Telefax: 2326696, 2324340, 2324047, 2324025
Email: (Env.) m_env@rediffmail.com, (Forest) goimoeffolko@gmail.com

File No. 4-1128/2013-RO (NZ) / 33

Date: 06.04.2018

सेवा में,
द सेक्रेटरी,
सुरजमल मेमोरियल,
एजुकेशन सोसाइटी, सी-4, जनकपुरी,
नई दिल्ली-58,

विषय: एक्पैन्शन ऑफ इन्स्टीट्यूशनल बिल्डिंग बॉय सुरजमल ममोरियल एजुकेशन सोसाइटी एट-सी-4, जनकपुरी, नई दिल्ली-पर्यावरणीय स्वीकृति के सन्दर्भ।

Ref: SEIAA Environment Clearance No.: DPCC/SEAC/152/SEIAA/12/2013 Dated: 11.01.2013.

Project Code: 4-1128/13

Sir,

Kindly refer to above mentioned subject and Environmental Clearance no. issued by SEIAA, New Delhi. In this regard, you are requested to kindly intimate the current status of above mentioned project. Please submit the current compliance report for the tenure of April to September, 2017 of the stipulated environmental conditions accorded in EC within 15 days of the receipt of this letter.

The submission of compliance status on regular basis is legally mandatory therefore delay/non-submission of this specific information will compel this office to initiate legal action as per the provisions of Environmental (Protection) Act, 1986.

भवदीय,
[Signature]
04/04/2018
(डा० सुशील कुमार),
उप निदेशक/वैज्ञानिक "सी"

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

[Signature]
19.4.2018 M. Engineer

[Signature]



DESIGN ACTION GROUP

Architects and Environmental Planners
27, Indira Commercial Complex, Okhla Road
New Delhi - 110 025, India
Phone: 91-11-40538939, 42651029
Email: dag.india@dagindia.com

Hotel Rangoli, I-3, New Colony - South Part
33A, Road, Jangpura - 110 014, India
Phone: 91-11-2377020, 91-11-2377025

09.07.2020

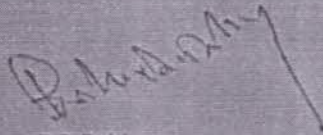
SAFETY CERTIFICATE

This is to certify that the structural drawings of the building on Plot No C-4, Janakpuri, New Delhi has been done and carried out in accordance with Part (iv) Structural Design National Building Code of India, corrected up to date.

It is also certify that the structure design includes safety from natural hazards including earth quack as stipulated in India Standard Codes, Guidelines and documents.


This building also satisfies fire safety infrastructural requirements as stipulated in national Building Code and Fire safety awareness.


For Design Action Group


B.D. Dahiya

ABRAHM DEV DAHIYA
Architect C.A. 745920

For Space Consulting Engineers


S.S. Beniwal
S. S. Beniwal
Structural Engineer


Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

MAHANAGAR TELEPHONE NIGAM LIMITED

TELEPHONE BILL FOIL

Copied From Original

NAME : SURAJ MAL MEMORIAL EDU SO
ADDRESS : C MAHARAJA SURAJMAL INS
C BLK J/PURI NEW DELHI
PIN- 110058

CLASS : INDIVIDUAL

MSI

TELEPHONE NO. : 25552667
AVOID DISCONNECTION AND SURCHARGE

BILL NO. : MTDL002517492225
PAY BY DUE DATE: 28-AUG-2021

BILL DATE : 7-AUG-2021

PREVIOUS METER READING & DATE	CURRENT METER READING & DATE	METERED CALLS	DEBIT CALLS	CREDIT CALLS	FREE CALLS	NET CHARGEABLE CALLS
315396 1-JUL-2021	315396 31-JUL-2021	0	0	0	0	0

ITEM	1-JUL-2021 - 31-JUL-2021	TOTAL AMOUNT
MONTHLY USAGE CHARGES	1-JUL-2021 - 31-JUL-2021	1,019.00
CALL CHARGES	1-JUL-2021 - 31-JUL-2021	0.00
ACCESSORY CHARGES		300.00
Broad Band Charges		0.00
Late Payment SurCharges	Entry made in Budget Register	0.00
Misc. Charges	at Page No. 8	0.00
Total Charges	Sanctioned Budget 50,000/-	1,319.00
Discount	Balance Budget 43,489/-	0.00
GST	Bill Pass for Rs. 1551/-	236.52
TOTAL		1,555.52
Other Credits		5.00
Net Bill Amount		1,550.52
AMOUNT TO BE PAID		1,551.00
CENTRAL GST		118.26
STATE GST		118.26
Surcharge To be charged in next bill if paid After Due Date date		40.00

Payable Amount Rs = 1551/-

UDAN KUMAR
12/8/21

Rachita Rana
DIRECTOR
Prof. (Dr.) Rachita Rana

TELEPHONE NO. : 25552667
C NO. : 2051552667

BILL NO. : MTDL002517492225
BILL DATE : 7-AUG-2021



205155266725174922250708202100001551

Amount Payable : 1,551.00

PAY BY DATE : 28-AUG-2021

EGD. OFFICE : 5th Floor, Mahanagar Doorsanchar Sadan, 9, CGO Complex, Lodhi Road, New Delhi-110003.)
N: AAACM0828R GSTN NO: 07AAACM0828R1Z5 HSN Code:998412 CATEGORY : TELECOMMUNICATION

Rachita Rana


Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

26062021

Email: - ngupta - 93@yahoo.co.in

DOB: 20-12-1973

Form CI-1

 **दिल्ली नगर निगम**
MUNICIPAL CORPORATION OF DELHI

समाजिक शैक्षणिक संस्थान Society
रसीद/RECEIPT

नाम/Name: **Surajmal Memorial Educational Society**
पता/Address: **C-4, Janakpuri, New Delhi-110058**
सम्पर्क/Contact No: **110058**
उद्देश्य/Purpose: **Property Tax**

दिनांक/Date: **29/6/2021**
विभाग/Department: **58684**
क्षेत्र/Zone: **A+C HQ**

Below mentioned amount received, will be credited to the concerned accounts.

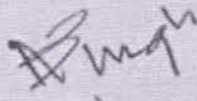
लेखाशीर्ष/Head of A/c	विवरण/Particulars	राशि/Amount
11-015 0102	Property Tax 2021-22	34,82,189- 1
<p>राशि (शब्दों में)/Amount (in words): one hundred thirty four lakhs eighty two thousand one hundred</p> <p>नकद/चैक/डीडी/न/Cash/Cheque/DD No: 738010 बैंक/Bank: IOB शाखा/Branch: Cable, Ind</p> <p>चैक मुदतान स्वीकृत होने की तिथि में। Cheque subject to realisation/authorisation.</p>		<p>कुल/Total: 34,82,189-1</p> <p>Signature of Personnel Issuing Receipt with Name & Designation: 29/6/21</p>

M.P. (T.H.) - Job 111 - 1000 books 100x 3-20-05-2019

With our cheque no. 738010, Bank, C Block, Janakpuri, New Delhi - 110 058 towards the property tax including Education Cess for the year 2021-22 vide Receipt No. DT 58684 dated 29.6.21. Copies of the Self Assessment Property Tax Form and the Receipt issued by the office of the SDMC are enclosed for your records.

Thanking you,

Yours faithfully,


(Ajit Singh Chaudhary)
Secretary

Encl.: As stated.


Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58



STOP CORONA:

- I. Wear Mask.
- II. Follow Physical Distancing.
- III. Maintain Hand Hygiene.

Delhi Jal Board (दिल्ली जल बोर्ड)

(Government of NCT of Delhi)

www.djb.gov.in

Regular Water Bill

Hastal



Name(नाम): THE SECRETARY,
Address(पता): MAHARAJA SURAJMAL
MEMORIAL ED. SOCIETY.. C-4-
BLOCK, JANAK PURI, Delhi
Mobile No. (मोबाइल): 9818259168
Zone/Loc (क्षेत्र / स्थान): WZ1 / Janak Puri
Area Code (एरिया कोड): A-1
MR Code (एमआर कोड): 521/BULK
KNO(केएनसी): 4812781000

Consumer Category(उपभोक्ता श्रेणी): CAT II
Premise Detail (परिसर विवरण): (No of floors-1)
Meter No. (मीटर संख्या): 4812
Meter Type (मीटर का प्रकार) (DJB/Pvt): PVT
Bill No. (बिल संख्या): 481532072920
Bill Cycle(बिल चक्र): ZALL(B4-2021)
Bill Basis(बिल आधार): REGULAR

Bill Date(बिल की तिथि)
27-JUL-2021

Bill Amount (Rs.) (बिल राशि (₹))
62466

Bill Amount Payable (Rs.) (देय बिल राशि (₹))
(Nearest up to Rs. 10) (नज़द 10 ₹ तक)
62470

Bill Due Date(बिल देय तिथि)
13-AUG-2021

Amount Payable After Due Date(Rs.)
(देय तिथि के बाद देय राशि (₹))
65590

Meter No (मीटर संख्या)	UoM	Current Meter Read (मीटर की वर्तमान पढ़िका)		Previous Meter Read (मीटर की पिछली पढ़िका)		Consumption (खपत)	
		Meter Reading Date (मीटर पढ़िका की तारीख)	Reading / Meter Status (पढ़िका / मीटर स्थिति)	Meter Reading Date (मीटर पढ़िका की तारीख)	Reading / Meter Status (पढ़िका / मीटर स्थिति)	Days (दिन)	Units (यूनिट)
4812	KL	27-JUL-2021	12988 / OK	16-JUN-2021	12832 / OK	41	156

Bill Details: Current Period Charges (बिल विवरण: वर्तमान अवधि शुल्क) (16-JUN-2021 to 27-JUL-2021)

Applicable Rate Period	Description	Amount(Rs.)
17-JUN-2021 to 27-JUL-2021	Total Consumption Charges	16951.46
17-JUN-2021 to 27-JUL-2021	Sewerage Charge (60 % of Water Consumption Charge)	10170.88
17-JUN-2021 to 27-JUL-2021	Service Charge - Consumption > 100 KL	1800.84
17-JUN-2021 to 27-JUL-2021	Sub Total Bill Amount without Meter Rent	26923.18
17-JUN-2021 to 27-JUL-2021	Discount for WH or WWR(10% of Total Water Bill)	-2692.32
17-JUN-2021 to 27-JUL-2021	Discount for both WH & WWR(5% of Total Water Bill)	-1446.16
17-JUN-2021 to 27-JUL-2021	Subtotal Bill Amount	24584.70
17-JUN-2021 to 27-JUL-2021	Adjustment Details Are Listed Below	

Payable Amount $Rs = 62466/-$
REBATE SCHEME
JULY 2021

Rachita Rana
DIRECTOR

Arrear, If any (Rs.) (बकाया, यदि कोई (₹)) 37881.13

Total Consolidated Bill Amount Payable (Rs.) (कुल समायोजित बिल देय राशि (₹)) 62466

Late Payment Surcharge (Rs.) (देर से भुगतान पर अधिभार) 3123
(5% surcharge will be applicable after due date) (देय तिथि के बाद 5% अधिभार लागू होगा) 29
Amount with LPSC after due date (Rs.) (देय तिथि के बाद एलपीएस के साथ राशि (₹)) 1100
65590

PAYABLE AMOUNT TO AVAIL REBATE SCHEME (Rs.) (रूब पीयबल के लिए देय राशि (₹))

Bill History (बिल इतिहास)							Payment History (पेमेंट इतिहास)		
Bill Id	Bill from Date	Bill to Date	No. of Days	Amount(Rs.)	Units	Status	Receipt Id	Amount(Rs.)	Date
481414282702	13-MAY-2021	16-JUN-2021	34	37882	202	/ OK	481508973053	5176.25	20-MAY-2021
481222080314	19-APR-2021	13-MAY-2021	24	5177	28	/ OK	481643420291	5286.35	25-APR-2021
481471788026	23-MAR-2021	19-APR-2021	27	2769	32	/ OK	481049568544	12536.01	16-MAR-2021
481945873504	18-FEB-2021	23-MAR-2021	33	8267	70	/ OK	481056232823	20178.82	06-FEB-2021
481364798006	20-JAN-2021	18-FEB-2021	29	12537	89	/ OK	481515415442	24584.70	04-JAN-2021

Important Message


For getting SMS alerts for DJB services, please update your latest Mobile Number by calling 1916 or through ZRO Office

If bill is not paid till Bill Due Date- connection may be disconnected (यदि बिल देय तिथि तक बिल का भुगतान नहीं किया जाता है- कनेक्शन काट दिया जा सकता है)

For any assistance / query : Please call 1916 or www.djb.gov.in (किसी भी सहायता / जानकारी के लिए: 1916 पर कॉल करें या www.djb.gov.in देखें)

Delhi Jal Board
Bill Payment Counter Foil

Cheque / DD should be drawn in favour of DJB in the following format
(चेक / डिमांड ड्राफ्ट का भुगतान करने के लिए निम्न प्रारूप का उपयोग करें: DJB KNO)

KNO(केएनसी)	4812781000	Name(नाम)	THE SECRETARY,	Bill No. (बिल संख्या)	481532072920
Bill Date(बिल की तिथि)	27-JUL-2021	Bill Due Date (बिल देय तिथि)	13-AUG-2021	Bill Amount (Rs.) (बिल राशि (₹))	62466
Bill Amount with LPSC (Rs.): 65590 (LPSC के साथ बिल राशि (₹)):	Payment Date/ (भुगतान की तारीख)		Cash/Cheque No./DD No.: (चेक / चेक नंबर / डीडी नं.)		
Amount Paid(Rs.) (राशि का भुगतान (₹))		Name of Bank / Branch (बैंक / शाखा का नाम)			
		Rachita Rana			

Prof.(Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

ALL Customer

Bill of Supply for Electricity

Due Date (देय तिथि):

15-07-2021

SECRETARY

Billing Address

SURAJMAL MEMORIAL EDUCATIONAL SOCIETY
HOSTEL BLK C-4 JANAKPURI
NEAR BHARATI COLLEGE NEW DELHI 110058

Supply Address : SURAJMAL MEMORIAL EDUC. SOCIETY C-4

Mobile / Tel No. 9868504922

Email ID: principalmsig@yahoo.co.in

District / Division: Janak Puri

Walking Sequence: JP1KA0067A0AA

Bill Month: JUN-21

Bill Date: 10-06-2021

Sanctioned Load : 699.00 (kVA)

Contract Demand : 420.00 (kVA)

M D I : 36.00 (kVA)

Power Factor : 0.956

Pole No. : JKPPN682S1

Meter Reading Status : DL

Cycle No. : KA

Tariff Category : Non-Domestic (HT)

CA No. 100015469

Energisation Date: 16-09-2004

Meter Type: 3PSC

Supply Type: HT(11KV)

Bill No. 100365-146058

Bill Basis: Actual

O.D. No. R/21/10247329644

CCTV Tagged: No

Street Light Tagged: No

Wi-Fi Tagged: No

Customer Care Centre No. (ग्रह सेवा केंद्र नं०) 19123 (24x7 Toll Free)

Meter No. (मीटर नं०)	Unit (युनिट)	Billed Consumption (Current)		Billed Consumption (Previous)		Multiplication Factor (गुणक)	Current Consumption (वर्तमान बिल)	
		Date of Meter Reading (मीटर रीडिंग की तिथि)	Reading (रीडिंग)	Date of Meter Reading (मीटर रीडिंग की तिथि)	Reading (रीडिंग)		Days (दिन)	Unit (युनिट)
				Meter Details in Annexure				

Billing Details (बिल का विवरण)

Current Period Charges (वर्तमान अवधि का शुल्क) (27-05-2021 to 26-06-2021)

Adopt e-bill, Save trees, Provide email alerts to us through webmail only.

Fixed Charge="A"	Consumption Measured During	Energy Units Consumed / Billed	Slabwise Energy Charge (रेट पर मापित विद्युत युनिट)	Slabwise Power Purchase Adjustment Charge (रेट पर मापित शक्ति युनिट)	Tariff of Day (TOD) Charge (रेट की रेटिफिकेशन शुल्क)	Surcharge @ 3% on Energy Charge + Fixed Charge + Rebate = "E"	Energy Tax @ 3% on Energy Charge, PPAC amount & TOD Surcharge (Total amount = "F")	Total Amount (A+B+C+D+E+F = "G")
(स्थायी शुल्क)	(एवरेज मापित)	(मापित / बिल)	Units Amount = "B"	PPAC % Amount = "C"	TOD % TOD Surcharge on "B" Rebate Amount = "D"	दिए गए + फिक्स्ड शुल्क + 3% पर टॉल	दिए गए शुल्क + 3% पर टॉल + एनर्जी चार्ज, PPAC अंश + TOD सूरचार्ज (कुल राशि = "F")	(कुल राशि)
114935.48 1.09 MWh (s)	NORMAL(S)	21672.00	8.50 184212.00	16.69 30744.98		38644.75	31592.00	327812.15
	OFFPEAK(S)	8604.00	8.50 73134.00	16.69 9764.85	(20.00) (14626.80)			
PPAC on Fixed Charge = "G"	PEAK(S)	10884.00	8.50 92514.00	16.69 18526.71	20.00 18502.80			
19182.73								
CCTV Units								
0.00								
Street Light Units								
Wi-Fi Units								
Total Units = 41160		Total (B) = 349860.00		Total (C) = 59038.54		Total (D) = 3876.00		

Past Dues / Refunds / Subsidy (पिछला बकाया/वापसी/सब्सिडी) Consumer registered under GST may submit its GSTIN at concerned division

Arrears / Refunds (बकाया/वापसी)	Late Payment Surcharge (LPSC)	Other Charges, if any (अन्य शुल्क, यदि हो तो)	Total Charges Payable (कुल देय शुल्क)	Rebate / Subsidy (रिबेट/सब्सिडी)	Net Amount Payable (कुल देय राशि)
Amount (राशि)	Period to which it relates (जिस अवधि से सम्बंध है)	(देय से भुगतान पर अतिरिक्त)			
		1.56	627834.09	(12383.24)	615450.85

Amount not immediately payable, if any. (राशि जो तुरंत देय नहीं है, यदि हो तो)

BG Security Deposit ₹

BG Expiry Date

Cash Security Deposit ₹ 988200.00

Service line cum Development Charges paid (सुगमता शुल्क तथा डेवलपमेंट चार्ज) ₹ 8000.00

Interest accrued for FY 2020-21, already adjusted in bill No. 100425903094 (generated for the period 01-04-2021 to 28-04-2021)

Interest for FY 2021-22 will be adjusted in your first bill to be generated in FY 2022-23

Bill Amount Payable (बिल देय राशि)

₹ 615450.00

Due Date of Payment (भुगतान देय तिथि) 15-07-2021

If payment is made after the due date, LPSC for the delay, shall be charged in the next bill (नियत तिथि के बाद भुगतान करने पर इस बिल में देय अगले बिल में एलपीएससी जोड़ दिया जाएगा)

Last payment ₹ 273020.00 received on 03-06-2021. Payment accounted upto 27-06-2021. The connection shall be liable for disconnection on non-payment of all dues (including arrears of previous bill(s) by due date, after notice as per Section 56(1) of the Electricity Act, 2003. Charges for reconnection - Single phase ₹ 200, Three phase ₹ 500. **IMPORTANT MESSAGE (महत्वपूर्ण सूचना)**

Power Purchase Adjustment Charge (PPAC) @ 16.69% has been levied on energy & fixed charge w.e.f. 15.02.2021. CCTV Bill amount in table Energy RA, PPAC PTC and Electricity Tax on CCTV consumption. In case any variation in SLD charges noted, consumer may visit divisional office for requisite correction. Pension Surcharge @ 3.00% has been levied on energy & fixed charge w.e.f. 01.09.2020. The amount of Security Deposit against your connection is mentioned herewith under the heading "Security Deposit with DISCOM". Please check this amount and report any discrepancy by furnishing documentary proof in that regard available with you, at the customer care centre of respective division office. Anyone trading Electricity Bill as conclusive proof of Residence is advised to verify the particulars. Switch off lights and appliances when not in use. This bill is computer generated, hence does not require any signature.

BSES

Powered by

B BHARAT BILLPAY

BSES Rajdhani Power Limited

Payment slip

Prof. (Dr.) Rachita Rana

Director

Maharaja Surajmal Institute,
C-4, Janakpuri, New Delhi-58

TIN:07AGJPR4382B1ZC

INVOICE

SOLAR AND ENVIRONMENT SYSTEMS

58 West Gurgaon Angad Nagar Laxmi Nagar Delhi-110082

Tel : 011-47525636,9871650756 Email : solarncr@gmail.com

Invoice No. :	5/19-20/25	Transport :	
Date of Invoice :	10/12/2019	Vehicle No :	
Place of Supply :	Delhi	Station :	
Reverse Charge :		Payment Terms :	
GR/RR No. :			
Billed To :		Shipped to :	
Director (MSI)		Director (MSI)	
MAHARAJA SURAJMAL INSTITUTE		MAHARAJA SURAJMAL INSTITUTE	
C-4, Janak puri, New Delhi-110058		C-4, Janak puri, New Delhi - 110058	
State :	Delhi	State :	Delhi
GSTIN/UIN :		GSTIN/UIN :	

S.N.	Description of Goods	HSN/SAC Code	Qty.	GST %	Rate(Rs.)	Amount(Rs.)
1.	Repairing of 2000.1500 and 1000 LPD solar water heater systems Work Order Ref num : MSI 2019 230/449 dated 17/10/2019		01 Job	18	2,23,000/-	2,23,000/-
Total						2,23,000/-
Add. Freight Packing & Forwarding						
Total Taxable Value						
CGST @ 9.0 %						20,250/-
SGST @ 9.0 %						20,250/-
IGST @ %						
GRAND TOTAL (Rs.)						2,63,500/-

R. pees in words: Two Lakhs Sixty Five thousands and five hundred only

Terms & Conditions

INVOICE

Subject to 'Delhi' Jurisdiction only

Receiver's Signature And Stamp

For Solar and Environment Systems

(Signature)

Rachita Rana

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Work completed as per instructions of W/O order
Entry made in Stock Register N-53
Page N-161
3-12-2020
नमो भगवते वासुदेवाय
(स. नमो 2020 स्टॉक)

Library Advisory Committee Members

Role of Library Advisory Committee

The role of Library Advisory Committee (LAC) is to make recommendations to Library concerning library needs. These issues may include policy matters, collections, services, and facilities.

Responsibilities of Library Advisory Committee:

1. Facilitate coordination between Students & Faculty and the library. That is to obtain the advice and views of Students & Faculty on library needs in their area, and report these views to library.
2. Participating in regular meetings with Librarian concerning library related problems & suggestions.
3. Help in getting recommendations for New Books.
4. Help in getting recommendations for New Journals & Magazines.
5. Overall, advice Library of specific findings, issues, problems and concerns related to the library and make recommendations to library related matters.

List of Library Advisory Committee Members:

S.No.	Institute	Department	Library Convener
1	MSIT	EEE (M)	Ms. Nidhi Gupta
2	MSI	BBA	Dr. Sushani Parashar

S.No.	Institute	Department	Library Advisory Committee Members
1	MSIT	EEE (M)	Ms. Nidhi Gupta
2	MSIT	CSE (M)	Ms. Sonika Upadhyay
3	MSIT	ECE (E)	Ms. Upma Singh
4	MSIT	ECE (E)	Ms. Anjali Baliyan

S.No.	Institute	Department	Library Advisory Committee Members
1	MSI	BBA & B.Com (M)	Dr. Suhasini Parashar
2	MSI	BCA (M)	Ms. Kanika Kunda
3	MSI	B.Ed (M)	Dr. Rajesh Gill

Rachita Rana

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58



MAHARAJA SURAJMAL INSTITUTE



Rachita Rana

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Hostel Committee

Sh. Kaptan Singh	Patron & President, SMES
Sh. Ajit Singh Chaudhary	Secretary, SMES
Sh. S.S. Solanki	Chairman - Disciplinary Committee, SMES
Prof.(Dr.) Rachita Rana	Director, MSI
Mr. Suraj Pal Chauhan	Assistant Professor & Warden, Boys' Hostel
Ms. Anu Beniwal	Warden, Girls' Hostel
Mr. Nagendra Pal Singh	Asst. Caretaker

This brochure is for general guidance of applicants seeking admission to Hostel.

Contents are subject to change without prior notice.

For detailed information, Hostel Warden / Caretaker may be contacted.

Note:

1. Hostel dues will be charged in advance for 10 months in one installment except short term courses.
2. Extra charges will be levied for extra facilities on demand (use of computer, room cooler).
3. All charges are subject to change.
4. Main Gate will be closed by 9.50 p.m.

**** Links for Anti-ragging Committee of both the Institutes**

1. <https://msijanakupuri.com/anti-ragging-committee/> (for MSI)
2. <http://www.msit.in/antiragging> (for MSIT)

MAHARAJA SURAJMAL INSTITUTE

Affiliated to GGSIPU | NAAC Accredited 'A' Grade | ISO 9001 2015 Certified | Approved by AICTE

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Rachita Rana

Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

BRIEF OVERVIEW

Raja Mahendra Pratap Hostel is located within the Institute's campus. It provides accommodation to 230 students (130 boys and 100 girls) with separate wings for boys and girls in a spacious and elegant four storey building with all civic amenities. Hostel has a well-organized Mess with spacious dining hall separately for boys and girls, common rooms for boys and girls and indoor games room. Facing the entrance of the hostel is "Maharaja Surajmal Sports Complex", a large playground for our students, where the annual sports of the Institutes are held.



AIMS AND OBJECTIVES

1. To provide wholesome environment to the residents/wards.
2. To ensure that the students coming from different parts of the country learn to live together as well-knit community and strengthen their relations with mutual cooperation.
3. To ensure better time management by the Student for their studies.

1. Only bonafide students of the Institute recommended by the Hostel Admission Committee will be eligible for admission to the hostel. Also the Committee has the right to reject any admission/candidature.
2. Students from outside Delhi will be given preference.
3. Room will be allotted for 10 months in a span of one year (i.e. August-May).
4. At the time of admission, the applicant and his / her parents shall be required to give an undertaking in writing as also in deeds for good conduct, payment of dues in time, adherence to Institute's / Hostel rules to be enforced from time to time. For girls applicants, parents must also nominate (with signature attested and verified) a local guardian and provide his / her photograph.
5. Students or wards are required to vacate their rooms within one day of their University's End-Term Examination and hand over the keys of their rooms to the Caretaker / Hostel Warden, failing which they would not be re-admitted.
6. Hostel for 2nd, 3rd and 4th year students will be allotted by considering their attendance, academic performance and their disciplinary record in the previous year.
7. Any student or ward, who ceases to be on the rolls of the Institute, shall not be allowed to retain his / her seat in the hostel.
8. Students, who have failed, dropped-out or have been detained on account of short attendance will not be re-admitted to the hostel.

Rachita Rana

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A Home Away from Home

9. Any student expelled from the hostel on disciplinary ground would not be re-admitted to the hostel during the same or subsequent academic session(s).

ADMISSION PROCEDURE

1. All students desirous of seeking admission to the hostel are required to fill registration form and submit the same to hostel office within prescribed time limit during office hours.
2. Shortlisted students will fill the prescribed form for admission and submit the same on any working day up to 3.00 p.m. within three days of taking Admission Brochure / according to the schedule notified, along with the undertaking (**Annexure - III**) and necessary documents.
3. Every year, the students will have to apply afresh, though due consideration is given to the former residents in preferential allotment subject to fulfillment of Eligibility Criteria.

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION IN HOSTEL

1. GGSIP University Admission Slip (photocopy).
2. Two photographs (one passport size and one ticket size).
3. Caution Money Fee Slip (photocopy) for old residents.
4. Students' copy of Fee Slip for the balance fee deposited in the Institute' Account.
5. Copy of medical certificate duly signed by a registered medical practitioner holding a medical degree not less than MBBS in the format as given in GGSIPU Brochure.
6. Address proof of residence (photocopy).
7. Anti-Ragging affidavit by student as prescribed by AICTE / UGC / Court / SMES attested by the Oath Commissioner on Rs. 10/- non-judicial stamp paper (original) given in **Annexure - I**.
8. Anti-Ragging affidavit by parent as prescribed by AICTE / UGC / Court / SMES attested by the Oath Commissioner on Rs. 10/- non-judicial stamp paper (original) given in **Annexure - II**.

FACILITIES AT RAJA MAHENDRA PRATAP HOSTEL

Resident rooms: Raja Mahendra Pratap Hostel has rooms on twin-sharing basis with a total capacity of 130 seats for boys and 100 seats for girls. Every room contains adequate furniture exclusively for each student like bed, cupboard, chair and table.

Mess: The hostel has a spacious mess having separate sitting space for boys and girls. Nutritious food is served in neat and clean surroundings at subsidized rates. The mess has a separate section for staff members, guests and residents.

Common room: The hostel has common rooms (separately for boys and girls) where students can read daily newspaper and magazines. Television with cable facilities is provided in the common room.

Indoor Games Room: Table Tennis, Chess and Carom Board can be played by students in their spare time. However, the Games Room shall remain closed during exam time.

Playground: The campus of Surajmal Memorial Education Society has a big open playground providing facilities for various games like Badminton, Cricket, Football, Volleyball and Hockey. Hostel Residents are not allowed to play during exam time.



Dining Area-Boys

Prof. (Dr.) Rachita Rana

Director

Mahatma Surajmal Education Society
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Raja Mahendra Pratap

Hostel for Boys & Girls

A Home Away from Home

1. In case of electricity breakdown, high powered generator set, installed in the campus, is used exclusively for hostellers even for 24 hours.
2. Residents/wards are provided with warm water during winter season using solar heating panels for bathing purposes.
3. Security Guards are deployed for round the clock duties.
4. CCTV Cameras are installed for overall supervision of the environment.



Dining Area-Girls

1. **Ragging in any form either by junior or senior is prohibited and against law. Also the Ragging of Freshers' in any manner is strictly prohibited.** In addition to fine, severe disciplinary action including expulsion from the hostel as well as from the Institute will be taken against the students found violation this rule. In this regard, resident and his / her parents must submit an affidavit as prescribed by AICTE / UGC / Statutory Court / SMES attested by the Oath Commissioner on Rs. 10 non-judicial stamp paper at the time of admission.
2. Hostel resident / wards should desist from any kind of acts tantamount to ragging, violence, harassment, nuisance etc.
3. Any case of physical violence, ragging, threats, intimidation, destruction of public property, theft, serious medical sickness etc. should be reported to the hostel administration immediately.
4. **All the hostellers must follow the guidelines issued by Government of India/ Government of Delhi/ GGSIPU, Ministry of Health & Family Welfare regarding SOPs to reduce the risk of COVID-19 like maintaining a minimum distance of 6 feet, use of face covers/masks at all times, frequent hand washing, use of alcohol-based hand sanitizers, self-monitoring of health by all and reporting any illness at the earliest, Installation & use of Aarogya Setu App. Any Violation of this rule may result in strict disciplinary action, including expulsion.**
5. Hostel Residents / Wards are required to deposit their dues within 05 days from the due date, failing which a fine of Rs. 20/- per day will be charged from them for next 10 days. Thereafter he / she will not be allowed to stay in the hostel.
6. For meeting with the wards, Parents / Guardian may come between 9.00 a.m. to 4.30 p.m. on working days and between 10.00 a.m. to 5.00 p.m. on weekends (Saturday / Sunday) / holidays.
7. **Hostellers are required to maintain minimum of 75% attendance in the classes failing which they may be expelled from the hostel.**
8. Allotment of room, once made shall be final. Any mutual exchange of rooms or room-mates will be allowed only with the approval of Hostel Warden. Shifting of furniture and fixtures or other articles from one room to other is not permissible.

Rachita Rana

Prof. (Dr.) Rachita Rana

Director

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